

Pandora Income Tax Department  
P.O. Box 193  
Pandora, OH 45877-0193  
Phone: 419-384-3112

# VILLAGE OF PANDORA, OHIO

## BUSINESS EXEMPTION CERTIFICATE

For tax year:

**Tax Dept. Copy**  
Submit this copy to Tax Dept.

The listed company is not required to file an Income Tax Return with the Village of Pandora, Ohio for the above tax year for the reason checked below. (NOTE: If estimate payments were made, a return must be filed to request a refund.)

No work activity in the Village of Pandora, OH for this tax year.

Deactivate Account?

Yes, no further work anticipated in the Village of Pandora, OH  
*NOTE: Notification must be made if work does begin again.*

No, we anticipate further work in the Village of Pandora, OH

Out of business:  Closed  Sold Date of closure/ sale: \_\_\_\_\_

Company Name... \_\_\_\_\_

Address Line-1..... \_\_\_\_\_

Address Line-2..... \_\_\_\_\_

City, St, ZipCode.. \_\_\_\_\_

I hereby certify that the information and statements contained herein are true and correct.

Federal Tax ID #: \_\_\_\_\_

Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Preparer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Preparer Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
If different than above

This form must be submitted to the address below on or before April 15

SUBMIT TO: **Pandora Income Tax Department**  
**P.O. Box 193**  
**Pandora, OH 45877-0193**

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# VILLAGE OF PANDORA, OHIO

## BUSINESS EXEMPTION CERTIFICATE

For tax year:

**Taxpayer Copy**  
Retain this copy for your records

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**P.O. Box 193**  
**Pandora, OH 45877-0193**

### NOTES TO FORM

1. The "Tax Dept." copy of this certificate must be filed with the Income Tax Department of Pandora, OH on or before April 15th to avoid late filing penalties.
2. Qualifying for an exemption from withholding due to the "Under 20 Day" rule does not qualify you for an exemption from filing the Income Tax Return. Please submit a return in this case.