

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Tuesday, December 12, 2023

Held

The Pandora Village Council met in Regular Session on Tuesday, December 12, 2023, at 7:00 PM at the Municipal Building, with Council President, Rick Fricke, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Tadena
Members Absent: None

Also in attendance: Chief, Scott Stant/Village Administrator, Rick Morrison/Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to approve the November 28, 2023 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to approve the bills as presented; Total non-payroll of \$78,345.88 and payroll of \$25,781.54 for a total of \$104,127.42. Voting: All Yea.

Ms. Eva Von Sossan, representing the Putnam County Residential Developmental Disability Board, was present to discuss with Council a property within the village limits that is owned by the Board. They would like to install a whole house generator at this property, which would also require the installation of a 500 gallon propane tank to run the generator. There is no natural gas connection currently available at this property and the cost from the gas company to install a connection would be \$32,600. Council recently discovered that they have no authority to prohibit propane tanks within the village and therefore there would be no restrictions on the Board to move forward with the generator and propane tank installation at said property.

Council reviewed a survey plat that was prepared for Jeffrey and Joann Salmon to correct a deed overlapping legal description that was discovered in the process of selling their property. Parcel 49-062170.0000 (Korte) and parcel 49-062200.0000 (Salmon). The Quit Claim Deed with Maria Korte, the property owner of parcel 49-062170.0000, was also reviewed. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to accept the survey plat as presented. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mrs. Braidic, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for November, 2023. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Revenue and Appropriation Summary Reports for November, 2023. Voting: All Yea.

Ordinance No. 612-2023: AN ORDINANCE PROHIBITING NEW INSTALLATION OF PROPANE TANKS AS A PRIMARY HEAT SOURCE AND PROPANE TANKS LARGER THAN 100 POUNDS WITHIN THE VILLAGE LIMITS FOR HEALTH AND SAFETY CONCERNS. SAID PROPANE TANKS MUST MEET THE BELOW STATED REQUIREMENTS TO BE ALLOWED WITHIN THE PANDORA VILLAGE LIMITS. Did not receive final reading and therefore died for lack of.

Ordinance No. 613-2023: AN ORDINANCE BANNING ALL FUTURE SALE AND OR DISTRIBUTION OF NEW CEMETERY PLOTS IN THE PANDORA VILLAGE CEMETERY. Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to place Ordinance No. 613-2023 on its second reading. Voting: All Yea.

Resolution No. 2023-725: A RESOLUTION RETAINING ATTORNEY SCOTT L BASINGER AS VILLAGE SOLICITOR FOR THE VILLAGE OF PANDORA FOR THE 2024 YEAR. Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to adopt Resolution No. 2023-725 as read. Voting: All Yea.

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Council reviewed the annual Library Lease for 2024 with Rader Rentals, LLC of McComb, Ohio. This is a one year lease in the amount of \$890 per month, increase of \$100 from 2023. Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to approve said lease. Voting: All Yea. Fiscal Officer Reese will forward to the Township Trustees for their review, approval and execution.

Council reviewed the 2023 Putnam County CIC report. Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to contribute \$3,000 to the Putnam County CIC. Voting: All Yea.

Council reviewed the 2024 Temporary Appropriations prepared by Fiscal Officer, Kimberly Reese. Motion was made by Mrs. Bradic, seconded by Ms. Dettrow, to approve the Temporary Appropriations for the first quarter of 2024, or until such time as the Annual Appropriation Resolution is adopted. General Fund-\$231,492.00; Street Construction Maintenance/Repair Fund-\$50,668.00; State Highway Fund-\$7,950.00; Park Fund-\$1,475.00; Drug Law Enforcement Fund-\$200.00; Local Fiscal Recovery Fund-\$49,964.11; Water Tower Replacement Fund ODOD-SLFRF-\$750,000.00; Enforcement & Education Fund-\$200; Fire Levy Fund-\$13,450.00; Water Tower Replacement OPWC-\$500,000.00; Water Tower Replacement CDBG-RPIG-\$500,000.00; Income Tax Fund-\$117,606.00; Water Operating Fund-\$183,195.00; Sewer Operating Fund-\$133,294.00; Community Center Fund-\$32,803.00. Total: \$2,572,297.11. Voting: Burkholder-Nay; Eisenbach-Yea; Dettrow-Yea; Bradic-Yea; Tadena-Yea.

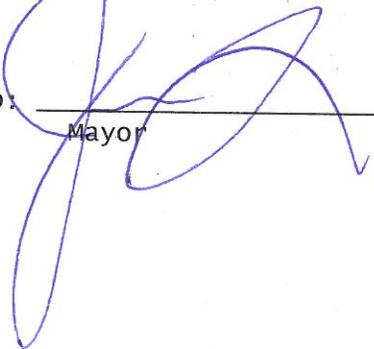
Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to set the 2024 Sidewalk Repair Budget at \$25,000. Voting: All Yea.

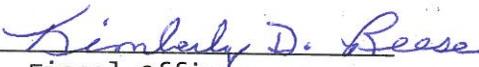
Due to the Christmas holiday, there will not be a Council meeting held on December 26, 2023. Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to authorize the Fiscal Officer to pay any and all bills due and payable on or before December 31, 2023 as well as make any required amendments to the Appropriation Resolution and Certificate of Estimated Resources. Voting: All Yea.

Water Tower Replacement Project: Council reviewed Change Order 3, to adjust the contract price to select the tank color and tank lettering logo fonts, sizes and colors. Increase in the contract price for this change order is \$8,977.36. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve said change order. Voting: All Yea.

Village Administrator, Rick Morrison, presented the following report: (1) Dylan Quail with HDER Link, would like to discuss with Council after the first of the year, the wireless internet service that his company can provide. (2) The leak on the water tower has been repaired. (3) The plows and salt spreader have been loaded on the trucks.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED:  Mayor

SIGNED:  Fiscal Officer