

## RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Tuesday, October 24, 2023

Held \_\_\_\_\_

The Pandora Village Council met in Regular Session on Tuesday, October 24, 2023 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Tadena  
Members Absent: None

Also in attendance: Chief, Scott Stant/ Village Administrator, Rick Morrison / Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to approve the October 10, 2023 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented; total non-payroll of \$34,758.50 and payroll of \$8,301.29 for a total of \$43,059.79. Voting: All Yea.

Putnam County Commissioner, Michael Lammers, was present to inform Council of various different programs that are being offered through the County. One program is for blighted properties. This program would offer financial assistance for the property owner to have a structure torn down. Troy Recker, with Bockrath & Associates, is the contact person to have a structure put on the list. The County is also starting a Land Bank for abandoned properties that would be facilitated through the CIC. With this program, the properties would become the Land Banks. The County is also looking at starting a Transportation Improvement District for road paving, turn lanes and roundabouts. Mr. Lammers also discussed recent solar facility restrictions passed by the Commissioners.

Fiscal Officer, Kimberly Reese, presented to Council a summary of Municipal Income Tax changes that are reflected in Ordinance No. 611-2023.

Ordinance No. 611-2023: AN ORDINANCE REPEALING ORDINANCE 558-2015; 571-2016; 583-2018 AND 492-2006 OF THE ORDINANCES OF THE VILLAGE OF PANDORA REGARDING MUNICIPAL INCOME TAX AND RESTATING SAID MUNICIPAL INCOME TAX ORDINANCE AS FOLLOWS: Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to place Ordinance No. 611-2023 on its first reading. Voting: All Yea.

Ordinance No. 612-2023: AN ORDINANCE PROHIBITING NEW INSTALLATION OF PROPANE TANKS AS A PRIMARY HEAT SOURCE AND PROPANE TANKS LARGER THAN 100 POUNDS WITHIN THE VILLAGE LIMITS FOR HEALTH AND SAFETY CONCERNS. SAID PROPANE TANKS MUST MEET THE BELOW STATED REQUIREMENTS TO BE ALLOWED WITHIN THE PANDORA VILLAGE LIMITS. Motion was made by Mr. Fricke, seconded by Mr. Tadena, to place Ordinance No. 612-2023 on its first reading with changes. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to approve the current credit card statement in the amount of \$307.09. Voting: All Yea.

Council reviewed the Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness on their September bill due to an undetected water leak. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve said request. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the Village as well as the listing of employees that have issued cards on these accounts. Marathon Fleet cards have been added under Procurement Cards as the Shell Station in town is now a Marathon. Shell Fleet cards will be retained, lowering the credit limit to \$1,000. Council President, Rick Fricke, signed off on the Procurement Card account and Mayor, Jeremy Liechty, signed off on the Credit Card account.

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Council reviewed/approved the logo rendering for the new water tower. Colors chosen were Tank white and Safety Red.

Village Administrator, Rick Morrison, presented the following report; (1)Bockrath & Associates will be putting together a quote for a new fire siren and control at the new water tower location. To refurbish the existing one, due to its age, may make more sense to just replace. To refurbish the existing siren was part of the project. Funds can also be used to replace if that is what is decided. (2) There was a water main break at the Missionary Church which also affected the school. We need to install two more valves to separate the Church and School. (3) The play structure at the Park is currently closed down due to a child being injured there. The play structure will have a risk assessment done by the village's insurance company to identify any other equipment that needs to be replaced and/or removed.

Police Chief, Scott Stant, discussed with Council several complaints that the village has received regarding a rooster in the South Avenue area. It has been reported that this rooster crows at various times during the night and has become a nuisance. Council asked that Chief Stant talk to the rooster owner and if the issue cannot be resolved, Council will consider an Ordinance to address this.

Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move into Executive Session to discuss employee compensation. Voting: All Yea (8:35 PM). Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to move from Executive Session to Regular Session. Voting: All Yea (9:18 PM).

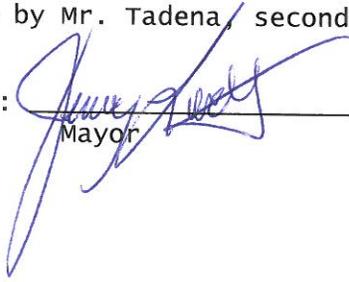
Consensus of Council for the following employee wage increases effective with the second pay in January, which begins on January 1, 2024.

Rick Morrison	\$1,560.00 Increase	\$61,560.00 Salary
Kimberly Reese	\$0.75 Per Hour	\$24.75 Per Hour
Scott Stant	\$0.75 Per Hour	\$27.71 Per Hour
Kyle Hall	\$0.75 Per Hour	\$25.25 Per Hour
Joe Karhoff	\$1.25 Per Hour	\$22.86 Per Hour
Ryan Shartell	\$0.75 Per Hour	\$21.10 Per Hour
Part-Time Police	\$0.75 Per Hour	\$20.75 Per Hour

Motion was made by Ms. Dettrow, seconded by Mrs. Braidic, to approve employee wage increases with an effective date of January 1, 2024. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Ms. Dettrow. Voting: All Yea.

SIGNED:

  
Mayor

SIGNED:

  
Fiscal Officer