

RECORD OF PROCEEDINGS

Minutes of _____

Regular

Meeting _____

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Tuesday, January 11, 2022

Held _____

The Pandora Village Council met in Regular Session on Tuesday, January 11, 2022 at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Fricke, Braidic
Members Absent: Tadana

The meeting was opened with the Pledge of Allegiance.

Mayor Liechty presided over the Oath of Office to incumbent Council members Mr. Paul Burkholder, Mr. Lee Eisenbach, and Mr. Rick Fricke to four-year terms.

Mayor Liechty informed Council that the election of Council President will be postponed until the next meeting when all Council members are present. Current Council President, Mr. Rick Fricke, will serve as interim Council President for the year 2022 until the election.

Motion was made by Mr. Eisenbach, seconded by Mrs. Braidic, to approve the December 14, 2021 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the bills as presented: Total non-payroll of \$32,745.50 and payroll of \$12,332.32 for a total of \$45,077.82. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for December, 2021. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Revenue and Appropriation Summary Reports for December, 2021. Voting: All Yea.

Ordinance No. 603-2021: AN ORDINANCE PROHIBITING THE ESTABLISHMENT AND OPERATION OF MEDICAL MARIJUANA CULTIVATORS, PROCESSORS, AND RETAIL DISPENSARIES WITHIN THE VILLAGE LIMITS. It was the consensus of Council to table this Ordinance to allow for full Council attendance.

Council reviewed the Fire Agreement with the Riley Township Trustees for the three year period January 1, 2022 - December 31, 2024. Motion was made by Mr. Burkholder, seconded by Mrs. Braidic to approve said agreement. Voting: All Yea. Fiscal Officer Reese will forward to the Township Trustees for their review, approval and execution.

Council reviewed the annual Library Lease with Rader Rentals, LLC of McComb, Ohio. This is a one year lease in the amount of \$790.00 per month, no increase from 2021. Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to approve said lease. Voting: All Yea. Fiscal Officer Reese will forward to the Township Trustees for their review, approval and execution.

Volunteer Fire Department expenses were reviewed from July 1, 2021 - December 31, 2021. The village's share of these expenses is \$17,087.78. It was the consensus of Council to table approval of these expenses to allow for discussion with the Township Trustees as they will be attending the Council meeting on January 25, 2022.

Fiscal Officer, Kimberly Reese, presented to Council for review, a chart of current water and sewer rates and the new rates that reflect the annual 1.5% increase to water and .75% increase to sewer rates effective with the January, 2022 billing. Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to freeze the rates for the January, 2022 billing so that full Council may discuss the option of suspending an increase for the year 2022. Voting: All Yea.

Council reviewed the Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness on their December bill due to an undetected water leak. Motion was made by Mr.

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Burkholder, seconded by Mr. Eisenbach, to approve said request.
Voting: All Yea.

Village Administrator, Rick Morrison, presented to Council a request from Dennis Kimmet to purchase approximately 2.5 acres in the Village's Industrial Park to build storage units. It was the consensus of Council that the Village is not interested in selling any land at this time.

Village Administrator, Rick Morrison, reported on the following:
1) Road Salt - Morton has delivered our total tonnage of salt that we had requested through the state bid program. 2) Snow Plow - The Boss V-Plow had some structural damage that we were aware of but after disassembling the plow to work on it the damage was worse than expected. Joe did some straightening and welding on the structure but does not know how long the repair will last. Plows are hard to get right now and we were told it would be at least February before we could get one. This plow was purchased 15 yrs old. It was the consensus of Council to order a new plow now. 3) Water Tower - Met with Greg Bockrath and two of his associates along with Brian Warner with Global Electric to discuss the controls and electric for the new tower on December 21st. 4) Vacant Lot - Ted Sigler approached me again about the vacant lot beside the telephone company building along Main St. I asked him what his price would be for this lot and his reply was they were starting at \$16,000. 5) New Maintenance Office - The first door opening has been cut into the new office and restroom at the municipal garage. Wiring and insulation are under way along with lights and heaters. 6) Joseph Karhoff - Joe went to Columbus in December to take his Class 1 Waste Water exam and last week received notice from the Ohio EPA that he passed his test and he received his license to operate. When the village hired Joe back in 2015 he was told he would receive one dollar per hour per license received. Joe now has both a class 1 license for water and waste water. It was the consensus of Council that Joe will receive a \$1.00 per hour salary increase effective with the pay period beginning January 3, 2022.

Fiscal Officer, Kimberly Reese, presented the following changes to the Village's Personnel Policy and Procedure Manual. Section 4.07 Overtime/Compensatory Time-#11, paragraph 1: Clarifying this section only applies to "non-police" employees and removing references to "holidays" - paragraph 2: removing language to clarify that only FLSA exempt employees are not subject to Sunday and holiday work pay. Section 5.04 Holidays-#3: Changing that part-time police officers required to work on a day "observed as a holiday" to required to work on an "actual holiday" shall be paid at one and one-half (1 ½) times their regular rate of pay. Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to approve the changes as stated. Voting: All Yea.

Mayor Liechty will provide his Annual Mayoral Address and Committee Appointments at the next meeting on January 25, 2022.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to move into Executive Session to discuss a potential real estate purchase and employee compensation. Voting: All Yea. (9:10 PM). Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to move from Executive Session to Regular Session. Voting: All Yea. (9:29 PM).

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to give Village Administrator, Rick Morrison, authority to negotiate on the purchase of parcel 49-038140.000 owned by Don and Ruth Sigler. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to contribute \$2,000.00 to each full time employee's HSA account for 2022. Voting: All Yea.

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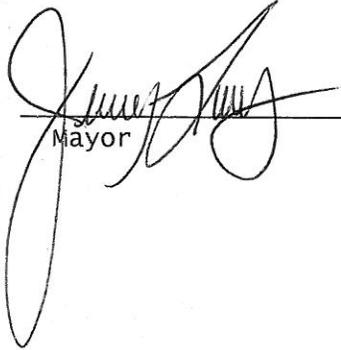
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With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Eisenbach. Voting: All Yea.

SIGNED: _____



Mayor

SIGNED: _____



Fiscal Officer