

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, September 13, 2022

The Pandora Village Council met in Regular Session on Tuesday, September 13, 2022 at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Tadena
Members Absent: None

The meeting was opened with the pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the August 23, 2022-minutes with additions. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to approve the bills as presented; total non-payroll of \$15,341.06 and payroll of \$18,797.70 for a total of \$34,138.76. Voting: All Yea.

Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for August, 2022. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the Revenue and Appropriation Summary Reports for August, 2022. Voting: All Yea.

Ordinance No. 607-2022: AN ORDINANCE BANNING THE USE OF 1.4G FIREWORKS BY RESIDENTS OF THE VILLAGE OF PANDORA WITHIN THE VILLAGE LIMITS. Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to place Ordinance No. 607-2022 on its second reading. Voting: All Yea.

Resolution No. 2022-705: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to adopt Resolution No. 2022-705 as read. Voting: All Yea.

Mrs. Kathi Amstutz, Pandora-Gilboa School Board President, was present to ask Council if they had any further questions from the previous Council meeting where school officials presented their Capital Improvement plan, which included their request to potentially purchase land at the Community Center and Park. Mrs. Amstutz stated that the projects that would involve village land being sold to the school is not a priority and would happen in the second phase of their capital improvement plan which would not happen in the first five years. Mrs. Amstutz also stated the importance of the school and village working together.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2022 Appropriation Resolution. This amendment reallocated \$6,600 in the Water Fund, \$600 in the Sewer Fund, \$2,900 in the General Fund, \$1,400 in the Street Construction Maintenance and Repair Fund, \$200 in the Community Center Fund, and \$3,650 in the Park Fund. Motion was made by Mr. Burkholder, seconded by Mr. Tadena, to approve the amendment as presented. Voting: All Yea.

Council reviewed the Water Forgiveness Request Form which listed one business requesting a one-time calendar year forgiveness on their August bill due to an undetected water leak. Motion was made by Mr. Fricke, seconded by Ms. Dettrow, to approve said request. Voting: All Yea.

Fiscal Officer, Kimberly Reese, discussed with Council current interest rates on the village's checking account and Certificate of Deposits held with First National Bank. The village has three, 12 month Certificate of Deposits with an interest rate of .10% and one, 12 month Certificate of Deposit with an interest rate of .45%. The checking account was previously earning .20% but that interest rate increased mid August to 1.20% for accounts greater than \$1 million and is now at 1.75%. First National Bank is now offering a rate of 2.75%/2.78% APY for a 12 month Public Fund Certificate of Deposit.

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They are also offering a Public Fund HiFi Account at a rate of 2.39% that changes weekly based upon the Star Ohio rate. After discussion with bank staff and a review of account balances, Fiscal Officer Reese recommended the following; Close all Certificate of Deposits and incur an early withdrawal penalty of approximately \$399.54, open two, 12 month Public Fund Certificate of Deposits in the amount of \$200,000 each, open a Public Fund HiFi Account and transfer from primary checking account the amount over \$1.2 million. Motion was made by Mrs. Braidic, seconded by Mr. Burkholder, to authorize Fiscal Officer, Kimberly Reese, to close and open accounts as stated above. Voting: All Yea. (Public Fund rates were checked at other banks with the highest rate being 1.05%)

Mayor Liechty and Fiscal Officer Reese updated Council on the Water Tower Replacement Project. The village was informed by Bockrath & Associates that the \$750,000 CDBG Residential Public Infrastructure Grant from the Ohio Department of Development has been approved. This now puts the village at \$2,399,500 in awarded grants and a \$250,000 loan (if needed) across three different grant sources. Bockrath's tentative plan is to advertise for bids at the end of September and open bids in early November, with construction planned in 2023.

Councilman, Paul Burkholder, discussed with Council the current condition of the existing tennis court. He also reviewed Choice One Engineer's cost estimates from 2017 regarding the repair/resurfacing of the court.

Village Administrator, Rick Morrison, presented the following report: 1) The fence was finished on Saturday at the new pickleball courts. Courtsmith will be back on Wednesday to apply a second coat of color. 2) Applied for the \$1,000 PEP+Grant once again. Will be purchasing with this grant money rain jackets/pants and more traffic cones. 3) Checked out traffic signage throughout the village and there are a lot of signs that need replaced and a few that are actually missing. After taking an inventory of all signs that are needed, I received a quote from Hall Signs in the amount of \$5,386.52. (It was the consensus of Council to approve the purchase of said signs). 4) The grass seeding and leveling around and near the pickleball courts may happen on Saturday. 5) A new list has been started for properties around the village that are not in compliance with village ordinances. 6) Lee Construction has started working on the EMS building. 7) I received two complaints from Bret Blankemeyer on Saturday evening about noise from ADS along with video. 8) Received a request form from ODOT for the S.R. 12 resurfacing project scheduled in/near the village for calendar years 2023-2028. This form has been completed and returned to ODOT.

Ms. Dettrow provided the following Community Center Report: 1) The Football Moms are using the Community Center to host meals for the football team. These meals are held on Thursday nights for home games and Friday mornings for away games. There are also motivational speakers at these meals. 2) Parking is very congested at the Community Center when there are multiple activities going on.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to move into Executive Session to discuss employee's compensation. Voting: All Yea (8:25 PM). Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move from Executive Session to Regular Session. Voting: All Yea (8:45 PM).

The Personnel Committee recommended the following employee wage/position increases effective with the second pay in January, which begins on January 2, 2023.

Rick Morrison	\$6,664.60 Increase	\$60,000 Salary
Kimberly Reese	\$3.10 Per Hour	\$24.00 Per Hour
Scott Stant	\$2.00 Per Hour	\$26.96 Per Hour
Kyle Hall	\$5.13 Per Hour	\$24.50 Per Hour
Joe Karhoff	\$2.00 Per Hour	\$21.61 Per Hour
Ryan Shartell	\$2.00 Per Hour	\$20.35 Per Hour

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Part-Time Police \$4.20 Per Hour \$20.00 Per Hour

Motion was made by Mr. Tadena, seconded by Mr. Fricke, to approve said recommendation of employee wage/position increases with an effective date of January 2, 2023. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Fricke, seconded by Mrs. Braidic. Voting: All Yea.

SIGNED: _____

Mayor

SIGNED: _____

Fiscal officer