

# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Tuesday, November 22, 2022

Held

The Pandora Village Council met in Regular Session on Tuesday, November 22, 2022 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Fricke, Tadena

Members Absent: Dettrow, Braidic

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the November 8, 2022 minutes with one addition. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to approve the bills as presented; total non-payroll of \$27,488.40 and payroll of \$7,425.35 for a total of \$34,913.75 Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the current credit card statement in the amount of \$368.60. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2022 Appropriation Resolution. This amendment reallocated \$1,200 in the Community Center Fund. Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the amendment as presented. Voting: All Yea.

Council reviewed the 2022 Putnam County CIC report. Motion was made by Mr. Burkholder, seconded by Mr. Tadena, to contribute \$3,000 to the Putnam County CIC. Voting: All Yea.

Council reviewed an email sent by Mr. Burkholder, to Mr. Roy Klopfenstein, State Representative for 82<sup>nd</sup> Ohio House District, regarding the upcoming closing of the Hilty Memorial Home, asking if any assistance could be provided to keep this facility as a skilled nursing/assisted living facility or other entity that would enhance the quality of life for seniors in Pandora.

Council reviewed a contract prepared by Eastman & Smith, Ltd. for legal advice and representation in a prosecutorial action to enforce the Village Ordinances with respect to the property located at 302 S. High Street. Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to authorize Mayor Liechty to execute said contract. Voting: All Yea.

Village Administrator, Rick Morrison, presented the following report: (1) Catch Basin Cleaning - Ohio Sanitary Services was scheduled to start cleaning our catch basins on Nov. 21<sup>st</sup>. They called that Monday morning and explained they had an emergency sewer line repair but could be out to clean yet this week or possible next week. (2) Spouting - I contacted contractor on spouting jobs we need done and he said he is having a hard time getting the brown spouting right now. (3) Garage Doors - I contacted Leroy Hermiller last week and he said we are getting very close on the list. (4) Leaf Pick Up - The last day for leaf pick up is Monday December 5<sup>th</sup>. We do have this posted on the village message board. (5) Tractor - The new tractor and loader has been ordered and we were able to reserve a 2022 John Deere. The loader we wanted may be six months out but we get to keep our tractor until the new tractor and loader are put together and ready for use. (6) Lead & Copper - The lead and copper mapping, verification form and documentation requirements have been submitted for 2022. I just have to submit sample monitoring point updates for the distribution system. (7) New Truck - I have reached out to two dealerships and worked with them on putting a new truck together. I hope to have these quotes soon. (8) Street Repairs - Wards Construction paved the section on Diller St. and the water main repair on S. Jefferson last week. Barry apologized for not getting more done for us this year but said they will see us next spring. They also did the Mr. Manhole repairs and pickleball court this year.



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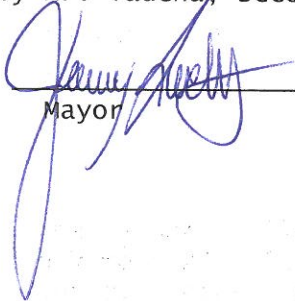
Held \_\_\_\_\_ Tuesday, November 22, 2022

Village Administrator, Rick Morrison, reported that since preparation of the above report he has received a quote for a new truck from Reineke Ford Lincoln, Findlay OH. This quote is for a 2022 Ford F-550 XL 4x4 Regular Cab Chassis Cab in the amount of \$62,390.00 through the State purchasing program. This truck is currently on their lot. The price for a 2023 model will be \$86,420. Mr. Morrison was told that the 2022 price will be honored if the village decides to purchase this truck. Mr. Morrison also reported that he reached out to Kalida Truck for a quote on putting together the equipment package for the 2022 proposed truck. The quote from Kalida Truck was \$60,000. It was the consensus of Council to approve the purchase of the 2022 Ford F-550 XL 4x4 Regular Chassis Cab in the amount of \$62,390 from Reineke Ford Lincoln, Findlay OH through the State Purchasing program. The equipment package from Kalida Truck will be purchased in 2023.

Resolution No. 2022-709: A RESOLUTION AUTHORIZING THE VILLAGE OF PANDORA FISCAL OFFICER TO CREATE A THEN AND NOW PURCHASE ORDER TO PAY Reineke Ford Lincoln, Inc. Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to adopt Resolution No. 2022-709 as read. Voting: All Yea.

Village Administrator, Rick Morrison, also provided to Council 3 quotes (Thermal Gard window & Door, Bigelow Glass, Superior Building Products) for replacing 22 windows at the Municipal Building. Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the quote from Thermal Gard window & Door for said windows with 13 windows having internal blinds, in the amount of \$47,716. Voting: Burkholder-Nay; Eisenbach-Aye; Fricke-Aye; Tadena-Aye.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Fricke. Voting: All Yea.

SIGNED:  Mayor

SIGNED:  Fiscal Officer