

## RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Tuesday, April 26, 2022

Held \_\_\_\_\_

The Pandora Village Council met in Regular Session on Tuesday, April 26, 2022 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Tadena  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to approve the April 12, 2022 minutes. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Ms. Dettrow, to approve the bills as presented; total non-payroll of \$14,130.65 and payroll of \$8,069.24 for a total of \$22,199.89. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the current credit card statement in the amount of \$20.55. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the village as well as the listing of employees that have issued cards on these accounts. Council President, Rick Fricke, signed off on the Procurement Card account and Mayor Liechty, signed off on the Credit Card account.

Mr. and Mrs. Kevin Vance and Mr. Brian Miller were present as representatives of the Arthur-Lugibihl Community Center 501c3 Board. They were present to discuss with Council concerns by some Council members regarding certain types of events being held at the Community Center as well as alcohol being permitted on the premises due to the Center being a village owned building. Mr. Vance explained to Council that the Center's Rental Agreement stipulates that "no illegal activities are permitted". Patrons must also have liability insurance as well as a liquor permit if applicable.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2022 Appropriation Resolution. This amendment reallocated \$10,000 in the Water Fund, \$2,000 in the Sewer Fund and \$2,420 in the Income Tax Fund. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the amendment as presented. Voting: All Yea.

Fiscal Officer, Kimberly Reese, discussed with Council Ryan Shartell's Expense Report that was recently submitted. On January 25, 2022 Council approved reimbursement to Ryan for upcoming Wastewater Classes plus mileage to said classes however the exam fee was not discussed at that time. It was the consensus of Council to also reimburse Ryan for up to two exam fees.

Village Administrator, Rick Morrison, reported on the following:  
1) Utilities Locator - The locator, transmitter, and accessories have been ordered from C&S Solutions. The 300' Flex Rod and cart, which I did not have a price for at last council meeting, was \$1,543. I did order this along with the other equipment. The total price for all equipment was \$8,276.33. 2) Pickleball Courts - Quotes for courts, fencing and coating have been signed and returned. Wards Construction is looking at May to start on the courts. Fremont Fence has us penciled in for June and CourtSmiths has us penciled in for July. 3) Street Repair - Quote for widening and resurfacing at Rt. 12 and Basinger intersection and quote for random street repairs have been signed and returned. 4) Sidewalks - SBC has been notified that they were awarded the sidewalk replacement and grinding job. 5) Wastewater - We are currently looking at equipment for testing DO and PH in our wastewater. During discharge the DO and PH has to be taken daily from our effluent and quarterly from upstream and downstream. These samples must be tested within 15 minutes of sampling. This equipment has to be EPA compliant.

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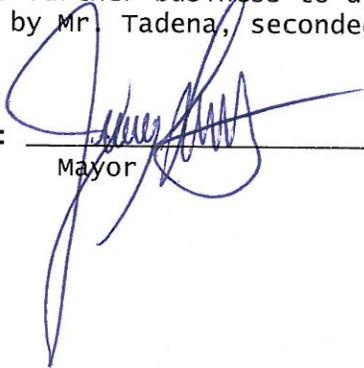
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6) Municipal Garage Roof - Called BoDec Roofing regarding the roof at garage and he has talked to his supplier and they may be able to get foam board from another supplier. He will be in touch, they have not forgotten us.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED:



Mayor

SIGNED:



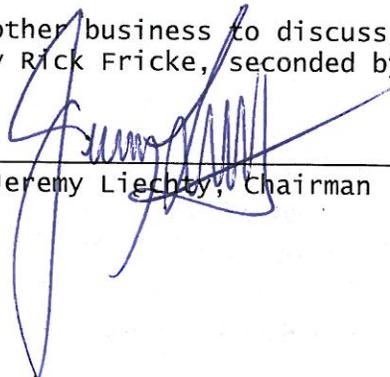
Fiscal Officer

The Records Commission Committee met following the Council meeting. Present: Jeremy Liechty-Chairman, Kimberly Reese-Secretary, Rick Fricke, Rick Morrison, Scott Basinger.

Committee discussed records retention and disposal schedules, also discussed regulations regarding Executive Sessions of Council and Public Records requests.

With no other business to discuss, the meeting was adjourned upon a motion by Rick Fricke, seconded by Rick Morrison.

SIGNED:



Jeremy Liechty, Chairman

SIGNED:



Kimberly D. Reese, Secretary