

RECORD OF PROCEEDINGS

Minutes of _____

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Tuesday, October 25, 2022

Held _____

The Pandora Village Council met in Regular Session on Tuesday, October 25, 2022 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic
Members Absent: Tadena

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the October 11, 2022 minutes with one addition. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Fricke, to approve the bills as presented; total non-payroll of \$28,727.14 and payroll of \$7,463.98 for a total of \$36,191.12 Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the current credit card statement in the amount of \$17.88. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the village as well as the listing of employees that have issued cards on these accounts. Council President, Rick Fricke, signed off on the Procurement Card account and Mayor, Jeremy Liechty, signed off on the Credit Card account.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2022 Appropriation Resolution. This amendment reallocated \$10,000 in the Water Fund. Motion was made by Mrs. Braidic, seconded by Mr. Fricke, to approve the amendment as presented. Voting: All Yea.

Resolution No. 2022-706: A RESOLUTION AUTHORIZING THE VILLAGE OF PANDORA FISCAL OFFICER TO CREATE A THEN AND NOW PURCHASE ORDER TO PAY EJP. Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to adopt Resolution No. 2022-706 as read. Voting: All Yea.

Village Administrator, Rick Morrison, presented the following report:

- (1) Water License - Joe and I have completed our continuing education and have renewed our water license which is good through 2024.
- (2) Street Repairs - Barry from Ward's Construction contacted me last Friday and said they should be in Pandora in a couple of weeks to start repairs.
- (3) Leaf Pickup - The guys started picking up leaves today for the first time this season. Joe had serviced the leaf vac a couple of weeks ago and ran it for a while to make sure everything was running as it should. When they went to start picking up leaves last Thursday they found anti-freeze had leaked out over the machine. The radiator was the source of all the leaking anti-freeze. The radiator had to be removed and taken to a radiator repair shop for repair.
- (4) Tree List - The trees for along Main St. and Park have been ordered.
- (5) Municipal Garage Roof - Bo Dec started installing the new roof on the municipal garage last Thursday. They may be finishing the new roof today, I went up and looked at the new roof and it looks great.
- (6) Roof Inspections - I had Bo Dec Roofing look at the City/EMS building roof, the water plant roof and standing seam roof on the 3 bay municipal garage building. He is going to get us quotes on all three roofs. City/Ems roof has many bubbles and several of the bubbles are cracked open and the EMS wall that meets City Building roof needs sprayed foamed extended to cover up cracks starting in blocks. The water plant roof has several bubbles with many cracked open and the foam around generator exhaust is melted and charred. Bo Dec recommended repairs on water plant roof should be done yet this year. The coating on the standing seam roof on the 3 bay garage is cracking and chipping off, needs cleaned, inspected and recoated. Also the north gable end on the 3 bay garage is still original wood siding which Bo Dec could foam to seal it up from the elements. It was the consensus of Council to approve the Water Plant roof repairs as well as the various other roof repairs at Rick's discretion.
- (7) Fence Request - A resident in the village wants to install a new fence

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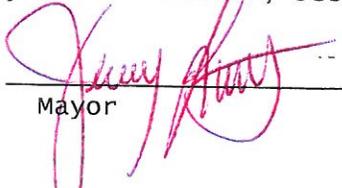
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around their back yard for privacy and security for their child and dog. They live on a corner lot and would like to install an 8' fence instead of a 6' fence for more privacy. They are asking the village council to consider allowing them to install an 8' fence for privacy with the situation of living on a corner lot. It was the consensus of Council to approve said request.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mrs. Braidic. Voting: All Yea.

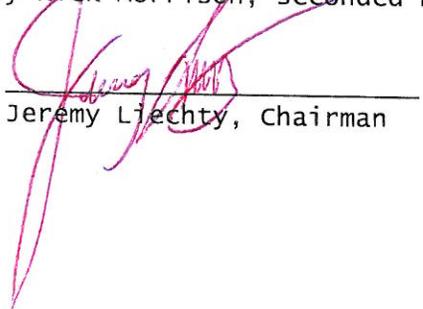
SIGNED:  _____
Mayor

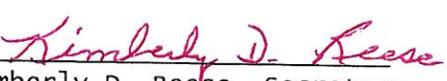
SIGNED:  _____
Fiscal Officer

The Records Commission Committee met following the Council meeting. Present: Jeremy Liechty-Chairman, Kimberly Reese-Secretary, Rick Fricke, Rick Morrison, Scott Basinger.

Committee discussed records retention and disposal schedules, also discussed regulations regarding Executive Sessions of Council and Public Records requests.

With no other business to discuss, the meeting was adjourned upon a motion by Rick Morrison, seconded by Scott Basinger.

SIGNED:  _____
Jeremy Liechty, Chairman

SIGNED:  _____
Kimberly D. Reese, Secretary