

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held Tuesday, July 27, 2021

The Pandora Village Council met in Regular Session on Tuesday, July 27, 2021 at 7:00 PM at the Municipal Building with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Gray, Fricke, Braidic, Tadena  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the July 13, 2021 minutes. Voting: All Yea.

Mr. Rob Fawcett, UIS Insurance, was present to review the village's annual property and liability insurance renewal. Mr. Fawcett discussed with Council the rate increase which was due to all village owned properties, being valued at \$100,000 or more, being inspected to arrive at "replacement cost" values last year, changing coverage to replacement costs, as well as inflation. The premium increase from the previous year was \$2,145.00.

Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to approve the bills as presented; total non-payroll of \$55,433.32 and payroll of \$21,725.10 for a total of \$77,158.42. Voting: All Yea.

ORDINANCE NO. 602-2021: AN ORDINANCE AUTHORIZING THE LEASE OF APPROXIMATELY 54.588 ACRES, PLUS OR MINUS, OF REAL ESTATE OWNED BY THE VILLAGE OF PANDORA SITUATED IN THE NORTHWEST QUARTER OF SECTION TWENTY-ONE AND THE SOUTHWEST QUARTER OF SECTION SIXTEEN, RILEY TOWNSHIP, PUTNAM COUNTY, OHIO PURSUANT TO THE PROVISIONS OF OHIO REVISED CODE SECTION 721.03. Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to place Ordinance No. 602-2021 on its second reading. Voting: Burkholder-Nay; Eisenbach-Aye; Gray-Aye; Fricke-Aye; Braidic-Aye; Tadena-Aye.

Council reviewed and discussed a FAQ document prepared by the U.S. Treasury stating the eligible uses for water, Sewer, and Broadband Infrastructure projects that the funds from the American Rescue Plan Act can be used for.

Motion was made by Mr. Fricke, seconded by Mr. Tadena, to authorize Mayor Liechty to execute the U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions document. This will allow the village to receive grant money from the American Rescue Plan. Voting: Burkholder-Nay; Eisenbach-Aye; Gray-Aye; Fricke-Aye; Braidic-Aye; Tadena-Aye.

Motion was made by Mr. Fricke, seconded by Mr. Eisenbach, to authorize Mayor Liechty to execute the Assurances of Compliance with Title VI of the Civil Rights Act of 1964 document. This document is required as a condition of receipt of federal financial assistance related to the American Rescue Plan Act funding. Voting: Burkholder-Nay; Eisenbach-Aye; Gray-Aye; Fricke-Nay; Braidic-Aye; Tadena-Aye.

RESOLUTION No. 2021-691: A RESOLUTION IN ACCORDANCE WITH SECTION 5705.09 OF THE OHIO REVISED CODE ESTABLISHING THE LOCAL FISCAL RECOVERY FUND, CLASSIFIED AS A SPECIAL REVENUE FUND. Motion was made by Mr. Tadena, seconded by Mr. Gray, to adopt Resolution No. 2021-691 as read. Voting: Burkholder-Nay; Eisenbach-Aye; Gray-Aye; Fricke-Nay; Braidic-Aye; Tadena-Aye.

Council reviewed and discussed a draft Resolution for Protection of Privacy Accommodations in the Village of Pandora. Village Solicitor, Scott Basinger, will prepare the finalized Resolution for the next regular meeting.

Fiscal Officer, Kimberly Reese, presented to Council an Amendment to the 2021 Certificate of Estimated Resources and Appropriation Resolution. This amendment increases the revenues in the Park Capital Improvement Fund in the amount of \$15,000 and appropriates said money

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to Contractual Services and Supplies and Materials. This amendment also reallocates \$4,250 from Buildings & Other Structures to Supplies and Materials within the Park Capital Improvement Fund. Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the amendment as presented. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Fricke, to approve the current credit card statement in the amount of \$255.66. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the village as well as the listing of employees that have issued cards on these accounts. Council President, Rick Fricke, signed off on the Procurement Card account and Mayor Liechty, signed off on the Credit Card account.

Council discussed the Disc Golf Course installation project. Mr. Mike Taylor will be contacted to assist in finalizing the placement of the baskets and marking out the location for the tee pads.

Village Administrator, Rick Morrison, reported on the following: 1) Terrain Asphalt has finished all repairs that were quoted plus several other areas that were added. The added areas were three repairs on the basketball court, one repair on alley behind telephone building, two repairs on Hilty Drive at S.R. 12, and one repair on the alley beside Doug Shaneyfelt's residence. The cost for the additional repairs totaled \$1,295. 2) Received a call from a gentleman in the Maintenance Department of Dollar General on July 19<sup>th</sup> stating that the weeds on this property would be taken care of that day. The property was checked the next day and found to be unsatisfactory. The gentleman was called back and told that the property was still in violation and that he needs to inform upper management. 3) The EPA has been contacted regarding the violations that the village received from the Sanitary Survey. They have been given time frames and explanations on how each violation will be resolved. 4) There is a meeting scheduled with Bockrath & Associates on July 28<sup>th</sup> to look over what they have learned with the water model of our water system and to answer some questions that they still have on the system. 5) The recent PEP Risk Control visit resulted in one recommendation to place a sign to inform others not to block the rolling fire door at the Community Center. Compliant signs have been ordered and received. 6) Received a verbal estimate of \$7,360 for 18-4'x10' concrete pads for the disc golf course. 7) With discharging the lagoons, lead and copper, special and permit compliance sampling, it has been quite busy this half of the month. 8) On Friday, July 23<sup>rd</sup> the village employees along with juveniles on probation, cleaned up the property at 202 W. Washington Street. 9) Village employees installed two new light fixtures in the park, one at the restrooms and one at the small open shelter house. They also replaced the breaker box in the small open shelter house.

Fiscal Officer, Kimberly Reese, reviewed with Council an email received from Adam Cupp, UIS Insurance, regarding the annual employee medical insurance renewal. The renewal quote from Medical Mutual reflects a 7.81% increase. Mr. Cupp suggested that employees could complete health questionnaires which would allow him to seek additional quotes from other insurance carriers which may enable him to negotiate this increase with Medical Mutual. Due to the village's current grandfathered plan with Medical Mutual, it was the consensus of Council to approve the 7.81% increase as the average increase over the last nine renewals has only been 2.83%.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mrs. Braidic. Voting: All Yea.

SIGNED: \_\_\_\_\_

Mayor

SIGNED: \_\_\_\_\_

Fiscal Officer