

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, December 11, 2018

The Pandora Village Council met in Regular Session on Tuesday, December 11, 2018 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Gray, Liechty, Braidic, Tadena
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mr. Gray, to approve the November 27, 2018 minutes. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the bills as presented: Total non-payroll of \$68,952.51 and payroll of \$15,137.14 for a total of \$84,089.65. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for November, 2018. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to approve the Revenue and Appropriation Summary Reports for November, 2018. Voting: All Yea.

RESOLUTION NO. 2018-670: ESTABLISHING FIRE LEVY FUND #2901 FOR THE VILLAGE OF PANDORA. Motion was made by Mr. Liechty, seconded by Mr. Gray, to adopt Resolution No. 2018-670 as read. Voting: All Yea.

RESOLUTION NO. 2018-671: RETAINING ATTORNEY SCOTT L. BASINGER AS VILLAGE SOLICITOR FOR THE VILLAGE OF PANDORA FOR THE 2019 YEAR. Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to adopt Resolution No. 2018-671 as read. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council amendments to the 2018 Certificate of Estimated Resources and Appropriation Ordinance. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the amendments as presented. Voting: All Yea.

Motion was made by Mr. Liechty, seconded by Mr. Tadena, to approve the Temporary Appropriations for the first quarter of 2019, or until such time as the Annual Appropriation Resolution is adopted. General Fund: \$120,000.00; Street Construction Maintenance/Repair Fund: \$10,000.00; State Highway Fund: \$2,000.00; Park Fund: \$1,000.00; Permissive Tax Fund: \$6,000.00; Enforcement & Education Fund: \$200.00; Drug Law Enforcement Fund: \$200.00; Park Capital Improvement Fund: \$4,250.00; Income Tax Fund: \$100,000.00; Water Fund: \$100,000.00; Sewer Fund: \$100,000.00; Community Center Fund: \$40,000.00. Total: \$483,650.00. Voting: All Yea.

Council reviewed the Fire Agreement with the Riley Township Trustees for the three year period January 1, 2019 - December 31, 2021. There were no requested changes made by Council. Fiscal Officer Reese will forward to the Township Trustees for their review, approval and execution.

Fiscal Officer, Kimberly Reese, presented to Council a request by a resident who had previously received forgiveness on a water/sewer bill asking for forgiveness for the following month as well due to the timing of getting the issue resolved. It was the consensus of Council to not approve this second request as Ordinance No. 586-2018 clearly states "once per calendar year".

Due to the Christmas holiday, no Council meeting will be held on December 25, 2018. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to authorize the Fiscal Officer to pay any and all bills due and payable on or before December 31, 2018 as well as make any required amendments to the Appropriation Resolution. Voting: All Yea.

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Village Administrator, Rick Morrison, reported on the following:
 1) Choice One Engineering will attend a Council meeting the first of the year to discuss the pending Pump Station Replacement Project and possible funding opportunities. 2) will be reaching out to Ward Construction to discuss parking lot repairs at the Village Administrator's office as well as begin to compile a list of 2019 street repairs. 3) The maintenance employees have spent two days at the Park this week mowing and mulching. 4) December 13th will be the last day for leaf pick up.

Mayor Schlumbohm presented a Letter of Resignation, which Solicitor, Scott Basinger, read on his behalf. Mayor Schlumbohm resigned effective immediately as he will assume a seat on the Putnam County Board of Commissioners on January 2, 2019. The Village Council and employees thanked Mr. Schlumbohm for his 25 years of service to the Village of Pandora, first as a Councilman and then as Mayor. Mr. Schlumbohm's contributions over the past 25 years have been an asset to the village and his knowledge and experience will be missed. The village wishes all the best to Mr. Schlumbohm as he serves the County in his new position.

Solicitor, Scott Basinger, sworn-in Council President, Jeremy Liechty as the village's new Mayor. Mayor Liechty will complete former Mayor Schlumbohm's term which ends December 31, 2019. Now that Mr. Liechty has become Mayor, there is an open Council seat which will need to be filled for the term ending December 31, 2021. Any resident of the village interested in serving on Council is asked to contact Mayor Liechty or the village office.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Gray, seconded by Mr. Tadena. Voting: All Yea.

SIGNED:

Mayor

SIGNED:

Fiscal Officer

The Records Commission met after the Council meeting. Present: Jeremy Liechty-Chairman, Kimberly Reese-Secretary, Scott Basinger, Rick Morrison.

Discussed records retention and disposal schedules. Mrs. Reese stated that she has started a Records Disposal Certificate for 2019 and will present to the Commission when finalized for review and approval. Also discussed regulations regarding Executive Sessions of Council and Public Records requests. Mrs. Reese will look for training opportunities for the required Sunshine Laws Training and inform Council when known.

With no other business to discuss, the meeting was adjourned upon a motion by Rick Morrison, seconded by Scott Basinger.

SIGNED:

Jeremy Liechty, Chairman

SIGNED:

Kimberly D. Reese, Secretary