

## RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 26,

20 18

The Pandora Village Council met in Regular Session on Tuesday, June 26, 2018 at 7:00 PM at the Municipal Building, with Mayor John Schlumbohm presiding.

Members Present: Burkholder, Eisenbach, Gray, Liechty, Braidic, Tadana  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mrs. Braidic, to approve the June 12, 2018 minutes. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadana, to approve the bills as presented: Total non-payroll of \$12,883.51 and payroll of \$13,476.10 for a total of \$26,359.61. Voting: All Yea.

Council reviewed and discussed the recently submitted Lift Station Replacement Agreement prepared by Choice One Engineering. Council questioned whether Construction Administration Services costs that were listed were included in the agreement cost of \$19,805.00. Council asked that Mr. Morrison confirm this with Choice One Engineering and report back to Council at the next meeting.

Council reviewed the Certificate of Estimated Property Tax Revenue for the proposed 1.00 mill Fire Levy, prepared by the Putnam County Auditor. The Certificate shows that the 1.00 mill levy would produce an estimated \$19,541.73. This money would be used to pay Riley Township Trustees one half of all Fire Department Expenses for the fire protection services that they provide to the village. It was the consensus of Council to continue the process to place this levy on the November, 2018 ballot.

Council reviewed the Bid Tabulation documents for the Washington Street Improvement Project. The bids came in higher than anticipated and will therefore need to choose what alternate items the village will choose to have completed. The contract cannot be awarded at this time as the agreement with the OPWC is not fully executed.

Village Administrator, Rick Morrison, reported on the following:  
1) Trash Day went very well at the Community Center on Saturday, June 16<sup>th</sup>. Three regular dumpsters and one for steel were filled. Football players and coaches helped and did a great job for us. Several Council members helped as well. 2) There is a property on N. Jefferson Street that has been provided Ordinance 579-2017-Regulations for the Mowing and Maintenance of Properties. This resident has not complied with the time line and therefore the village employees will be taking care of this property and charging the applicable fees. 3) Discussion was had as to trees growing along foundations and if this should be a part of the Property Maintenance Ordinance, will review other village's Ordinances to see if this is addressed. 4) A review of properties from Madison Avenue to Main Street was done and there are 32 properties that are in violation of the Property Maintenance and/or Mowing and Maintenance of Properties Ordinances. It was the consensus of Council to start with those properties that are causing a safety issue, i.e. alleys blocking views.

Mayor Schlumbohm informed Council that painting will be done at the Community Center next week and then the contractors can get back in to finish up.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadana, seconded by Mr. Eisenbach. Voting: All Yea.

SIGNED:



Mayor

SIGNED:



Fiscal Officer

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The Records Commission met after the Council meeting. Present: John Schlumbohm-Chairman, Kimberly Reese-Secretary, Scott Basinger, Rick Morrison.

Discussed records retention and disposal schedule. Also discussed regulations regarding Executive Sessions of Council and Public Records requests. With no other business to discuss, the meeting was adjourned upon a motion by Scott Basinger, seconded by Rick Morrison.

SIGNED:   
John Schlumbohm, Chairman

SIGNED:   
Kimberly D. Reese, Secretary