

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Wednesday, March 14, 20 18

The Pandora Village Council met in Regular Session on Wednesday, March 14, 2018 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Liechty, Braidic, Gray, Tadena
Members Absent:

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to approve the February 27, 2018 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented: Total non-payroll of \$49,741.97 and Payroll of \$6,496.65 for a total of \$56,238.62. Voting: All Yea.

Mr. Rob Amstutz and Mr. Jeff Cannode, representatives from the Pandora Recreation Committee, were present to give Council an update regarding the possible installation of lights at the ball fields in the Park. Mr. Cannode explained to Council that it was discovered that the school has been paying on the wrong tariff for the lights at the football field, thus paying a higher electric bill than they should have been. It was never disclosed to AEP that these lights were being used for an athletic field. Mr. Cannode explained that if these lights are moved to the Park to light the ball fields that the lower tariff will still be able to be utilized resulting in a cost of \$8.30 per hour to run the lights on all 4 poles. The Recreation Committee has been told that the school is scheduled to vote at the next School Board Meeting on Tuesday, March 20th regarding if the existing lights will be donated to the Recreation Committee. Mr. Cannode explained that the transformer is already in place at the Park however there may be a cost for the underground wiring that will be needed. It was also discussed that there will need to be a written agreement between the Recreation Committee and the Village as to the management and payment of the lights if they are installed.

Motion was made by Mr. Burkholder, seconded by Mr. Liechty, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for February, 2018. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mrs. Braidic, to approve the Revenue and Appropriation Summary Reports for February, 2018. Voting: All Yea.

Council reviewed the fourth Contractor's Application for Payment Request in the amount of \$36,094.00 and second Change Order in the amount of \$7,791.70 submitted by Schimmoeller Construction for the current Restroom Project Addition at the Community Center. Total contract price incorporating said Change Order is \$298,567.28. Motion was made by Mr. Tadena, seconded by Mr. Eisenbach to approve said Payment Request and Change Order. Voting: All Yea.

ORDINANCE NO. 582-2018: AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2018 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF PANDORA, OHIO. Motion was made by Mr. Liechty, seconded by Mrs. Braidic, to adopt Ordinance No. 582-2018 as read for its third and final reading. Voting: All Yea.

ORDINANCE NO. 584-2018: AN ORDINANCE ADOPTING THE 2018 REVISED VILLAGE OF PANDORA PERSONNEL MANUAL AS THE SOLE DOCUMENT FOR PERSONNEL MATTERS AND HEREBY REPEALING ORDINANCES 513-2009, 496-2007, 468-2004, 404-98, 355-94, 321-91, 309-91, 296-89, 264-87, 245-85, 214-82 AND ALL PREVIOUS ORDINANCES FIXING SALARIES, WAGES AND BONDS FOR EMPLOYEES OF THE VILLAGE OF PANDORA, OHIO. Motion was made by Mr. Liechty, seconded by Mr. Eisenbach, to place Ordinance No. 584-2018 on its second reading. Voting: All Yea.

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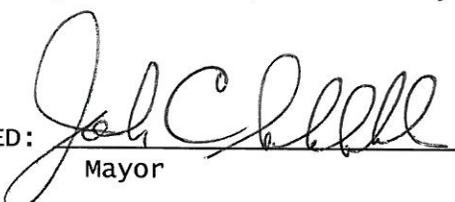
Fiscal Officer, Kimberly Reese, informed Council that she had spoken with Mr. Rob Fawcett of UIS Insurance regarding the village's property/liability insurance. Last year when this was quoted out and then decided to remain with Public Entities Pool of Ohio, the annual rate of \$17,559.00 was locked in for 3 years. Due to the rate lock it was the consensus of Council that the village will not quote this out again until year 2020.

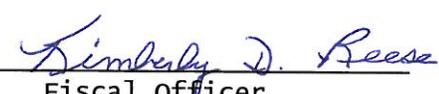
Fiscal Officer, Kimberly Reese, informed Council that she had done research regarding a potential Fire Levy. She provided to Council the following revenue scenarios that she received from the Putnam County Auditor's Office: 1.04 mill levy would generate approximately \$19,871.65/year; 1.30 mill levy would generate approximately \$24,839.56/year; 1.57 mill levy would generate approximately \$29,998.56/year. Council discussed placing a fire levy on the ballot for the next election and the impact that would have on residents. Further discussion tabled until next meeting.

Village Administrator, Rick Morrison, reported on the following:
1) waiting on parts for the stop light on Route 12. 2) Pittsburgh Tank and Tower provided a quote of \$39,020.00 to remove the existing water tower after a new one is constructed. Previous quote from Poggemeyer Design Group was \$65,000.00. 3) Choice One Engineering provided a basic quote for a new lift station at approximately \$200,000.00. 4) Discussed with Council again the quote from Global Electric that was presented at the last meeting. It was the consensus of Council to approve the repairs and equipment for the water plant at a maximum cost of \$20,000.00. 5) Zane Traxler worked some the last 2 weeks while home for Spring Break. He helped the Maintenance employees take down 3 trees on Monroe Street, cleaned up sticks, pine cones, and leaves at the Park. 6) Hired Cole Schwab for summer help. 7) Pot hole repairs were done this week.

The Personnel Committee recommended a \$0.50 raise for Zane Traxler effective with the current payroll period. This is the third year that Zane has been a summer employee and he does a great job. Motion to accept the Personnel Committee's recommendation was made by Mr. Burkholder, seconded by Mr. Tadena. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Eisenbach. Voting: All Yea.

SIGNED: 
Mayor

SIGNED: 
Fiscal Officer