

## RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, June 13,

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The Pandora Village Council met in Regular Session on Tuesday, June 13, 2017 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Braidic, Klingler  
Members Absent: Liechty, Tadena

The meeting was opened with the Pledge of Allegiance.

(Budget Hearing - no individuals present)

Motion was made by Mr. Eisenbach, seconded by Mr. Klingler, to approve the May 23, 2017 minutes. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Klingler, to approve the Treasurer's Report for May, 2017. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Revenue/Expenditure Budget Report for May, 2017. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented: Total non-payroll of \$65,078.67 and payroll of \$17,506.60 for a total of \$82,585.27. Voting: All Yea.

Ms. Kelly Ward, Director of the Putnam County Library, was present to share with Council information and services available at the Putnam County Libraries.

ORDINANCE NO. 579-2017: AN ORDINANCE TO ESTABLISH REGULATIONS FOR THE MOWING AND MAINTENANCE OF PROPERTIES AND ADJOINING AREAS. Motion was made by Mr. Eisenbach, seconded by Mr. Klingler, to place Ordinance No. 579-2017 on its second. Voting: Burkholder-Nay; Eisenbach-Aye; Klingler-Aye; Braidic-Aye.

Fiscal Officer, Kimberly Reese, presented the 2018 Budget to Council. Motion was made by Mr. Burkholder, seconded by Mr. Klingler, to adopt the 2018 Budget for the fiscal year beginning January 1, 2018 and submit the same to the County Budget Commission for their consideration. Voting: All Yea.

Council reviewed a letter from Poggemeyer Design Group regarding the results of the Income Survey that was recently conducted in the village. The results of the survey found that the Village of Pandora is 52.17 percent low to moderate income. This is an increase of 6.56 percent from the 2010 Census. With this increase, the village will now have the opportunity to apply for grants and funding that were not previously available to us based on this low to moderate income figure. Council will now begin the process of a water tower replacement project.

Council reviewed a quote from R.A. Bores Excavating, Inc. to install a new 6" water line on Diller Street from N. High to College. This quote did not include meter pits however the village would like these to be added. Motion was made by Mr. Burkholder, seconded Mr. Klingler, to authorize the Village Administrator to work with R.A. Bores on the Diller Street water line replacement project. Voting: All Yea.

Council reviewed a Certificate of Substantial Completion, completed by R.A. Bores, for the waterline project on N. High Street and S. Jefferson St. Motion was made by Mr. Klingler, seconded by Mr. Eisenbach, to accept this certificate. Voting: All Yea.

Council reviewed the Contractor's Application for Payment Request and Disbursement Request Form and Certification in the amount of \$111,133.20 for the current Water Main Improvement Project. Motion was made by Mr. Klingler, seconded Mrs. Braidic to approve this second payment request. Voting: All Yea.

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Council reviewed a Multi-Agency Transportation Report from the Putnam County Council on Aging. The purpose of this report was to inform elected officials about transportation options within the County.

Council reviewed information from the Ohio Municipal League regarding participation in their Government Aggregation Natural Gas Program. Fiscal Officer, Kimberly Reese and Village Solicitor, Scott Basinger will do some further research into this program.

Village Administrator, Rick Morrison, reported on the following: 1) Presented quote from Ward Construction in a sealed envelope. It was the consensus of Council to open and not bid out. 2) Trench repair has been started on the N.High and S. Jefferson project. The final tap has been completed on the project as well. R.A. Bores will be replacing 7 fire hydrants around the village. 3) The final piece for the flow meter should be in by the end of the week. Global Electric is hoping to start work the middle of next week at the water plant. 4) The village will be discontinuing the service with First Klass Lawn Care for the care of the baseball field in the new park and will be maintaining that ourselves. We will split the cost of labor and material with the school. 5) Discussed Pickle Ball and the request from a few residents to have a court they could use for this. 6) Summer help has been busy widening the wet land trails and trimming in the new park.

With no further business to discuss, the meeting was adjourned upon a motion by Mr.Burkholder, seconded by Mr.Klingler. Voting: All Yea.

SIGNED: [Signature] Mayor SIGNED: [Signature] Fiscal Officer

The Records Commission met after the Council meeting. Present: John Schlumbohm-Chairman, Kimberly Reese-Secretary, Scott Basinger, Rick Morrison.

Discussed records retention and disposal schedule. Also discussed regulations regarding Executive Sessions of Council and Public Records requests. With no other business to discuss, the meeting was adjourned upon a motion by Rick Morrison, seconded by Scott Basinger.

SIGNED: [Signature] John Schlumbohm, Chairman SIGNED: [Signature] Kimberly D. Reese, Secretary