

# RECORD OF PROCEEDINGS

0329

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, March 28,2017

The Pandora Village Council met in Regular Session on Tuesday, March 28, 2017 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Liechty, Braidic, Klingler, Tadena  
Members Absent:

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mr. Klingler, to approve the March 14, 2017 Minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Tadena, to approve the bills as presented: Total non-payroll of \$24,800.09 and payroll of \$12,881.52 for a total of \$37,681.61 Voting: All Yea.

ORDINANCE NO. 577-2017: AMENDING AND REPLACING ORDINANCE NO. 500-2007, 487-2006 AND 483-2006 PROVIDING FOR THE IMPROVEMENT OF EXISTING SIDEWALKS AND CONSTRUCTION OF NEW SIDEWALKS WITHIN THE VILLAGE OF PANDORA, OHIO AND THE APPROPRIATION OF FUNDS TO ASSIST IN SAID IMPROVEMENTS AND CONSTRUCTION. Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to place Ordinance No. 577-2017 on its second reading. Voting: All Yea. It was discussed and noted that the village understands that the maintenance of the Main Street sidewalks, (which is the section of sidewalk adjacent to Main Street extending East from the intersection of Main Street and Jefferson Street to the west edge of the alley extending South from Main Street, which alley is situated between High Street and Sherman Street, and the section of the sidewalk located on the North side of Main Street extending East from the intersection of Jefferson Street and Main Street East to the East edge of Inlot 57) are the responsibility of the village as agreed upon in 1983.

Mr. Don Deerhake was present to discuss with Council his interest in purchasing a lot in Pandora and erecting a Morton "Shouse" building in which he would reside. Council reviewed the information he provided and it was the consensus of Council to allow this type of structure within the village limits as the lot he is considering is not within any sub-division and specific regulations.

Fiscal Officer, Kimberly Reese, informed Council that Ms. Michelle Hister of Poggemeyer Design Group has informed her that out of 247 responses needed for the village's income survey, to date she has only received 143. We still need to collect 104 to complete the survey. Mrs. Reese will begin asking residents who come into the Municipal Building office to complete a survey and in addition we may need to go door to door to collect the remaining ones needed.

Police Chief, Scott Stant, informed Council that he received notice that the village has been awarded \$17,257.00 towards the purchase of a new 2017 Ford Explorer Police Interceptor. The grant is a 50/50 matching funds grant and was awarded by the Ohio Development Services Agency along with the Local Government Innovation Council.

Village Administrator, Rick Morrison, reported on the following:  
1) The 2015 Simplicity mower has been sold for \$6,600.00. If the village wants to continue with the mower program with Gary's Repair of purchasing new mowers each year, the mowers must be traded back in to Gary's Repair with \$700.00 each for 2018, \$1,000.00 each the following year with potential increases each year. The alternative to this would be to purchase the mowers at a higher price.  
2) The estimate for materials for the aerator roof at the water plant is \$685.46 for the felt, paper and shingles - would still need to add for nails and possibly drip edge. The estimate for all new siding, trim, vent and screws for the storage building is \$6,131.81. Mr. Morrison will be getting an additional quote for siding materials from another vendor.  
3) Materials have been purchased to replace the fence along both sides of the Community Center lot. Planning on starting that project next week, weather permitting.  
4) Joe Karhoff has completed installing and fabricating roll up tarps on both dump trucks.  
5) Two new basketball

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hoops and nets have been installed at the park. 6) Water has been turned on at the softball and baseball fields at the new park and at Doug & Edna's. Planning on turning the water on at the old park and opening the restrooms next week. 7) The annual cemetery maintenance agreement with Fields of Dreams has been approved for 2017 at the same cost of \$1,800.00. 8) A \$500.00 grant has been applied for from Public Entities Pool of Ohio for the purchase of traffic cones, tubes and extension bars. 9) Joe Karhoff passed his Class I Water Exam and therefore will receive a \$1.00 per hour raise effective with the April 3<sup>rd</sup> payroll period. 10) Estimate has been received from Green Solutions for new downtown lights. For 25 lights the cost would range from \$73,921.00-\$88,909.00, if new conduit is not needed the cost would be reduced by \$10,000.00-\$12,000.00. 11) Mr. Morrison informed Council that the EPA is tightening up more and more and we must look into a solution regarding our compliance violation with the phosphorous limit.

Council discussed the pending Community Center Restroom Project. Mr. Burkholder reported that a meeting was held with some members of the Pandora-Gilboa School Board, Community Center Board and Mayor Schlumbohm, Mr. Liechty and Mr. Burkholder from Village Council. The purpose of this meeting was to determine and discuss the continued need of the school to lease the Community Center. The school currently leases this facility on an annual basis. The school board members will discuss with their full board the possibility of leasing on a five year term. The school is also interested in continuing to use the bus garage and it was also discussed that the locker rooms at the Community Center need to be updated. Mr. Liechty informed Council that letters and brochures for the \$130,000.00 Capital Campaign will be sent out in April. To date, they are anticipating \$40,000.00 will be collected and pledged from donors that they have already spoken to. In addition to amounts received from the Capital Campaign, \$40,000.00 has been committed to the project from the Putnam County Commissioners. Mr. Liechty also informed Council that a 501(c)(3) and LLC will be established prior to the next fundraising event. Fiscal Officer, Kimberly Reese, reported that she had contacted First National Bank of Pandora to determine if the rate of 2.75% for the \$200,000.00 loan that was quoted in November of 2016 for this project was still available. Due to recent interest rate hikes the new rate would be 3.5% as a 3 year variable rate. The following terms were also discussed; 10 year fully amortized, monthly payments of \$1,977.72 or 10 year term 20 year amortization, monthly payments of \$1,159.92, with a balloon payment of \$117,298.78 due at maturity. Council discussed many points in determining if this project should continue to move forward, such as; the need in the Community, the long term need for the school to lease the facility, wanting to not have another vacant building in the Community and the ongoing, long term financial needs if at some point the school would no longer have a need to lease the facility. The discussion ended with Mayor Schlumbohm asking Village Solicitor, Scott Basinger to prepare an Ordinance for the next meeting authorizing the Mayor and Fiscal Officer to execute a note with First National Bank of Pandora in the amount of \$200,000.00 for the Community Center Restroom Project.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Klingler. Voting: All Yea.

SIGNED: John C. Burkholder  
Mayor

SIGNED: Kimberly D. Reese  
Fiscal Officer