

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, October 24,

2017

The Pandora Village Council met in Regular Session on Tuesday, October 24, 2017 at 7:00 PM at the Municipal Building with Council President, Jeremy Liechty presiding.

Members Present: Burkholder, Eisenbach, Klingler, Liechty, Braidic, Tadena
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Klingler, seconded by Mr. Eisenbach, to approve the October 10, 2017 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented: Total non-payroll of \$6,434.19 and Payroll of \$16,489.58 for a total of \$22,923.77. Voting: All Yea.

Mr. Scott Strahley, Kohli & Kaliher Associates Inc., was present to discuss with Council the EPA's new Asset Management Requirements that are due October 1, 2018. These requirements mandate that a public water system shall demonstrate the technical, managerial, and financial capability of the system which includes; Inventory and Evaluation of all System Assets-Operation and Maintenance Programs-Emergency Preparedness and Contingency Planning Programs-Infrastructure Rehabilitation and Replacement-Capacity Projections-Capital Improvement Planning-Long Term Funding Strategy and Performance Goals. Mr. Strahley presented a proposal in the amount of \$25,000.00 to assist the village in the Water System Asset Management Plan. Also presented was a proposal in the amount of \$10,000.00 to conduct a Water and Wastewater System Rate Study which will assist the village in determining the proper rates to be charged for services as well as aiding in the Asset Management Requirements. The proposed costs may be lower based on time and information that the Village Administrator and Fiscal Officer can provide. The anticipated time of delivery for the Rate Study would be three months from proposal authorization and September 1, 2018 for the Asset Management Plan. Mr. Strahley stated that "the Asset Management Plan is guaranteed to be accepted by the EPA at the proposed cost". Motion was made by Mr. Liechty, seconded by Mr. Klingler, to authorize the Mayor to enter into contract with Kohli & Kaliher to assist the Village in preparing said Asset Management Plan and Water/Wastewater Rate Study at the cost of \$35,000.00 pending a satisfactory review of the contract by Village Solicitor, Scott Basinger and Village Administrator, Rick Morrison. Voting: All Yea.

Council reviewed the fourth and final Contractor's Application for Payment Request and Disbursement Request Form and Certification in the amount of \$37,129.44 for the current Water Main Improvement Project. The project was completed at a cost of \$443,148.00 which was \$64,607.00 under the awarded bid of \$507,755.00. Motion was made by Mr. Burkholder, seconded by Mr. Tadena, to approve this fourth and final payment request. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council amendments to the 2017 Certificate of Estimated Resources and Appropriation Ordinance. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the amendments as presented. Voting: All Yea. (Please refer to attachment)

Fiscal Officer, Kimberly Reese, presented to Council an additional amendment to the 2017 Appropriation Ordinance. Motion was made by Mr. Liechty, seconded by Mrs. Braidic, to approve the amendments as presented. Voting: All Yea. (Please refer to attachment)

Village Administrator, Rick Morrison, reported on the following:
1) Trees have been trimmed along village streets and sidewalks 2) Council reviewed a letter prepared by Mr. Morrison and Mayor Schlumbohm to the EPA addressing the inspection report from August 21, 2017. This letter as well as information on NuSystems will be mailed to the EPA. 3) Received a complaint about noise at ADS.

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Mr. Morrison spoke with Ryan Krout at ADS and he stated that they recently acquired some new trailers and are in the process of installing new mufflers on them. 4) Fall and Recovery systems are still being looked at for the Lift station to determine the best one for the village's need. 5) Mr. Morrison has been in contact with Greg Amstutz regarding residing of the village building on Basinger Road. Mr. Amstutz still plans to start this project this year.

Councilman, Dean Klingler, informed Council that this will be his last meeting as he is moving out of the village effective November 1, 2017 and will no longer meet the residency requirements for being on Council. The village would like to thank Mr. Klingler for the time he served on Council and the contributions that he made to the village.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED:

Mayor

SIGNED:

Fiscal Officer

AMENDMENTS TO CERTIFICATE OF ESTIMATED RESOURCES AND APPROPRIATION ORDINANCE
2017 YEAR -OCTOBER, 2017

GENERAL FUND:

REVENUES:

| | | | |
|---------------|--------------------------------|-----|--------------------|
| 1000-231-0000 | Property Tax Allocation | Add | \$ 95.60 |
| 1000-690-0000 | Other-Fines, Licenses, Permits | Add | \$ 200.00 |
| 1000-120-0000 | Tangible Personal Property Tax | Add | \$ 1,589.12 |
| | | | <u>\$ 1,884.72</u> |

EXPENDITURES:

| | | | |
|--------------|--------------------------------|-----|--------------------|
| 1000-110-400 | Supplies & Materials | Add | \$ 942.36 |
| 1000-790-420 | Operating Supplies & Materials | Add | \$ 942.36 |
| | | | <u>\$ 1,884.72</u> |

PERMISSIVE MOTOR VEHICLE LICENSE TAX:

REVENUES:

| | | | |
|---------------|--------------------------|-----|--------------------|
| 2101-226-0000 | License Tax-State Levied | Add | \$ 8,636.00 |
| | | | <u>\$ 8,636.00</u> |

EXPENDITURES:

| | | | |
|--------------|----------------------------|-----|--------------------|
| 2101-690-390 | Other Contractual Services | Add | \$ 8,636.00 |
| | | | <u>\$ 8,636.00</u> |

WATER FUND:

REVENUES:

| | | | |
|---------------|---------------------------|-----|--------------------|
| 5101-891-0000 | Other-Misc. Non-Operating | Add | \$ 2,234.81 |
| | | | <u>\$ 2,234.81</u> |

EXPENDITURES:

| | | | |
|--------------|----------------|-----|--------------------|
| 5101-800-500 | Capital Outlay | Add | \$ 2,234.81 |
| | | | <u>\$ 2,234.81</u> |

INCOME TAX:

REVENUES:

| | | | |
|---------------|------------------|-----|---------------------|
| 4902-422-0000 | State-Restricted | Add | \$ 17,257.00 |
| | | | <u>\$ 17,257.00</u> |

EXPENDITURES:

| | | | |
|--------------|----------------|-----|---------------------|
| 4902-800-500 | Capital Outlay | Add | \$ 17,257.00 |
| | | | <u>\$ 17,257.00</u> |

Approved: October 24, 2017

Paul J. Burkholder

Rolland Lee Esambach

Dan R. Kyle

Jenny Smith
Aloni Boudin

Steve Taden

AMENDMENTS TO APPROPRIATION ORDINANCE
2017 YEAR -OCTOBER, 2017

GENERAL FUND:

EXPENDITURES:

| | | | |
|--------------|---------------------------------|--------|--------------------|
| 1000-620-190 | Other-Personal Services(Maint.) | Reduce | \$ 1,368.60 |
| 1000-710-131 | Salary-Administrator | Reduce | \$ 526.00 |
| 1000-110-215 | Ohio Police & Fire Pension Fund | Reduce | \$ 500.00 |
| | | | <u>\$ 2,394.60</u> |

EXPENDITURES:

| | | | |
|---------------|----------------------------------|-----|--------------------|
| 1000-110-190 | Other-Personal Services (Police) | Add | \$ 1,200.00 |
| 1000-710-161 | Salary-Mayor | Add | \$ 65.00 |
| 1000-750-141- | Salary-Legal Counsel | Add | \$ 11.00 |
| 1000-715-111 | Salary-Council | Add | \$ 618.60 |
| 1000-110-211 | OPERS (Police) | Add | \$ 500.00 |
| | | | <u>\$ 2,394.60</u> |

WATER FUND:

EXPENDITURES:

| | | | |
|--------------|----------------------------------|--------|--------------------|
| 5101-539-190 | Other-Personal Services (Maint.) | Reduce | \$ 1,700.00 |
| | | | <u>\$ 1,700.00</u> |

EXPENDITURES:

| | | | |
|--------------|------------------------|-----|--------------------|
| 5101-531-131 | Salary-Administrator | Add | \$ 200.00 |
| 5101-532-121 | Salary-Clerk/Treasurer | Add | \$ 1,500.00 |
| | | | <u>\$ 1,700.00</u> |

SEWER FUND:

EXPENDITURES:

| | | | |
|--------------|----------------------------------|--------|--------------------|
| 5201-549-190 | Other-Personal Services (Maint.) | Reduce | \$ 1,600.00 |
| | | | <u>\$ 1,600.00</u> |

EXPENDITURES:

| | | | |
|--------------|------------------------|-----|--------------------|
| 5201-541-131 | Salary-Adminstrator | Add | \$ 200.00 |
| 5201-542-121 | Salary-Clerk-Treasurer | Add | \$ 1,400.00 |
| | | | <u>\$ 1,600.00</u> |

STREET CONST, MAINT. & REPAIR

EXPENDITURES:

| | | | |
|--------------|-------------------------|--------|--------------------|
| 2011-620-131 | Salary-Adminstrator | Reduce | \$ 500.00 |
| 2011-620-221 | Medical/Hospitalization | Reduce | \$ 1,400.00 |
| 2011-620-420 | Supplies & Materials | Reduce | \$ 1,000.00 |
| | | | <u>\$ 2,900.00</u> |

EXPENDITURES:

| | | | |
|--------------|---------------------------------|-----|--------------------|
| 2011-620-190 | Other-Personal Services (Maint) | Add | \$ 2,900.00 |
| | | | <u>\$ 2,900.00</u> |

AMENDMENTS TO APPROPRIATION ORDINANCE
2017 YEAR -OCTOBER, 2017

Approved: October 24, 2017

Paul J. Burkholder

Rolland Lee Easlon

Dean R. Kyles

James H. Hilly
Alana Brindley

St. Tashen