

RECORD OF PROCEEDINGS

0359

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, November 28,

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The Pandora Village Council met in Regular Session on Tuesday, November 28, 2017 at 7:00 PM at the Municipal Building, with Mayor John Schlumbohm presiding.

Members Present: Burkholder, Eisenbach, Gray, Liechty, Braidic, Tadana
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Tadana, seconded by Mr. Eisenbach, to approve the November 13, 2017 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented: Total non-payroll of \$4,055.20 and Payroll of \$14,620.89 for a total of \$18,676.09. Voting: All Yea.

Mr. Liechty, Chairman of the Personnel Committee, reviewed proposed changes to the current Salary Ordinances and Personnel Policy and Procedures Manual. The purpose of these proposed changes was to eliminate discrepancies between the ordinances and the manual, update needed areas, and to combine all personnel items into one document. Also proposed was to have separate ordinances established for the Mayor and Council salaries. Motion was made by Mr. Burkholder, seconded by Mr. Liechty, to move into Executive Session to discuss personnel compensation after all other agenda items have been discussed. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council the proposed 2018 Salary and Benefit Breakdown by Fund for employees that are paid from various funds. It was the consensus of Council to approve said changes.

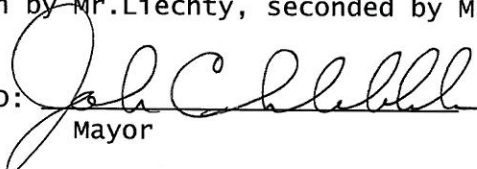
Village Administrator, Rick Morrison, reported on the following:
1) The big open shelter house at the Park has been looked at by Tuttle Construction. They recommended having an engineer look at this structure as well as the bell tower. Mr. Morrison will follow up with this. 2) Pump #2 is up and running. Getting a quote for flow meters, VFD drive and phone alerts, would also like to look into bringing everything above ground at the lift station. 3) Water Plant was sandbagged the Saturday before Thanksgiving. 4) Water is off at the Park and everything has been winterized. 5) Ward Construction is scheduled to start road repairs on Monday, Dec. 4th. 6) The heater at the Village Administrator building is bad, will be getting quotes to install a small furnace/air conditioning unit. 7) Mr. Morrison requested that the village Police Officers deliver any future Property Maintenance letters. It was the consensus of Council that this would be the proper way to notify residents. 8) Mr. Morrison requested that uniforms be ordered for Ryan Shartell even though he is only a part-time employee at this time. It was the consensus of Council to approve said request. 9) Council asked that Mr. Morrison contact UNARCO regarding the vacant house adjacent to their building, that is in poor condition, to see if they have future plans to demolish said house.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2017 Appropriation Ordinance reducing \$2,500.00 in the Water Fund Capital Outlay account and increasing \$2,500.00 in the Water Fund Operating Supplies and Materials account. Motion was made by Mr. Tadana, seconded by Mr. Eisenbach, to approve the amendment as presented. Voting: All Yea.

Council moved into Executive Session at 8:35 PM. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to move from Executive Session to Regular Session. Voting: All Yea. (Time 9:38 PM)

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Liechty, seconded by Mrs. Braidic. Voting: All Yea.

SIGNED:


Mayor

SIGNED:


Fiscal Officer