

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, December 19,

20 17

The Pandora Village Council met in Regular Session on Tuesday, December 19, 2017 at 7:00 PM at the Municipal Building with Mayor John Schlumbohm presiding.

Members Present: Burkholder, Eisenbach, Liechty, Braidic, Gray
Members Absent: Tadena

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the November 28, 2017 minutes. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Burkholder, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for November, 2017. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the Revenue and Appropriation Summary Reports for November, 2017. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Gray, to approve the bills as presented: Total non-payroll of \$69,326.97 and Payroll of \$26,997.07 for a total of \$96,324.02. Voting: All Yea.

Council reviewed and discussed water and sewer Capital Planning. Mr. Scott Strahley with Kohli & Kaliher was also present and participated in the discussion as this information is needed as part of the water and sewer rate study that his firm is currently conducting for the village.

RESOLUTION NO. 2017-656: RESOLUTION AUTHORIZING THE VILLAGE OF PANDORA TO TRANSFER AND APPROPRIATE THE CDBG REVOLVING LOAN FUNDS IN THE PRINCIPAL SUM OF \$40,000.00 FOR THE ARTHUR-LUGIBIHL COMMUNITY CENTER ADA RESTROOM REHABILITATION PROJECT. Motion was made by Mr. Liechty, seconded by Mr. Eisenbach, to adopt Resolution No. 2017-656 as read, contingent upon receipt of money. Voting: All Yea.

RESOLUTION NO. 2017-657: RESOLUTION ALLOWING THE VILLAGE OF PANDORA TO ENTER INTO A GAS AGGREGATION PROGRAM IN EFFORT TO REDUCE THE AMOUNT CONSUMERS PAY FOR NATURAL GAS. Motion was made by Mr. Liechty, seconded by Mr. Burkholder, to adopt Resolution No. 2017-657 as read. Voting: All Yea.

RESOLUTION NO. 2017-658: RESOLUTION RETAINING ATTORNEY SCOTT L. BASINGER AS VILLAGE SOLICITOR FOR THE VILLAGE OF PANDORA FOR THE 2018 YEAR. Motion was made by Mr. Liechty, seconded by Mrs. Braidic, to adopt Resolution No. 2017-658 as read. Voting: All Yea.

ORDINANCE NO. 580-2017: ORDINANCE ESTABLISHING THE COMPENSATION OF VILLAGE OF PANDORA MAYOR AS \$7,000.00 YEARLY. Motion was made by Mr. Liechty, seconded by Mrs. Braidic, to place Ordinance No. 580-2017 on its first reading. Voting: All Yea.

ORDINANCE NO. 581-2017: ORDINANCE ESTABLISHING THE COMPENSATION OF VILLAGE OF PANDORA COUNCIL MEMBERS AS \$2,100.00 YEARLY. Motion was made by Mr. Liechty, seconded by Mrs. Braidic, to place Ordinance No. 581-2017 on its first reading with amending the title to read "ORDINANCE AMENDING ORDINANCE NO. 574-2017 IN ORDER TO REMOVE AMENDING ORDINANCE NUMBERS 545-2013, 496-2007, 404-98 AND 468-2004. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2017 Certificate of Estimated Resources and Appropriation Ordinance adding \$41,200.00 to the Income Tax Fund, reducing \$16,100.00 in the General Fund, reducing \$183,000.00 in the Community Center Fund and reducing \$118,324.20 in the Water Line Project Fund. Motion was made by Mr. Burkholder, seconded by Mr. Liechty, to approve the amendment as presented. Voting: All Yea.

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Motion was made by Mr. Eisenbach, seconded by Mr. Gray, to approve the Temporary Appropriations for the first three months of 2018 or until such time as the Annual Appropriation Ordinance is adopted. General Fund: \$138,556.00; Street Construction Maintenance/Repair Fund: \$25,525.00; State Highway Fund: \$3,610.00; Park Fund: \$865.00; Permissive Tax Fund: \$8,636.00, Enforcement & Education Fund: \$200.00; Drug Law Enforcement Fund: \$200.00; Park Capital Improvement Fund: \$4,250.00; Income Tax Fund: \$75,728.00; Water Fund: \$98,687.00; Sewer Fund: \$58,887.00; Community Center Fund: \$30,260.00. Total: \$445,404.00. Voting: All Yea.

Council reviewed the first Contractor's Application for Payment request submitted by Schimmoeller Construction in the amount of \$68,337.60 for the current Restroom Project Addition at the Community Center. Motion was made by Mr. Liechty, seconded by Mr. Eisenbach, to approve this first payment request. Voting: All Yea.

Mr. Burkholder reviewed with Council information that he obtained regarding House Bill 5 and House Bill 49 in which the State is authorizing the centralized collection of Ohio's municipalities net profit taxes. Several cities and villages have initiated litigation to challenge the constitutionality of amendments to Chapter 718 of the Ohio Revised Code contained in H.B. 5 and H.B. 49. Mr. Burkholder will continue to keep Council updated on this issue.

Council reviewed and discussed changes to the current Personnel Policy and Procedures Manual which will enable all personnel items to be in one document. Motion was made by Mr. Eisenbach, seconded by Mr. Burkholder, to authorize Clemans Nelson to make approved changes to the current manual. Voting: All Yea.

Village Administrator, Rick Morrison, reported on the following:
1) UNARCO is currently getting estimates to demolish the house that is adjacent to their property. 2) February 17, 2018 is the date that mowers can be traded in. 3) Wards will not be doing street repair work for the village in 2017, will be here in the Spring to complete the authorized repairs. 4) Hoist has been installed at the shop. Joe Karhoff did the electrical wiring for it. 5) Current water maps will need to be updated since projects were completed this year. Mr. Morrison will contact Bockraths regarding completing this. 6) Leaf pick up is finished for the year. 7) Getting pricing on a new salt spreader.

Mr. Morrison reviewed with Council a proposal for architectural and structural engineering services for the open air shelter house and bell tower at the park from Encompass. For a fee of \$1,200.00 Encompass will examine the existing structures and provide a statement of existing conditions and define recommended areas which may need repair, replacement or reinforcement. This proposal does not include a design solution. It was the consensus of Council to approve this proposal.

Police Chief, Scott Stant, presented to Sergeant Kyle Hall and Patrolman Aaron Basinger, Certificates of Merit to recognize cases that they were involved in for jobs well done.

Mayor Schlumbohm informed Council that the Library Lease with Rader Rentals, LLC of McComb, Ohio is up for renewal. They presented a one year lease in the amount of \$740.00 per month, unchanged from last year. This lease will be signed by Mayor Schlumbohm, Fiscal Officer Kimberly Reese and the Riley Township Trustees.

Due to the Christmas holiday, no council meeting will be held on December 26, 2017. Motion was made by Mr. Liechty, seconded by Mr. Eisenbach, to authorize the Fiscal Officer to pay any and all bills due and payable on or before December 31, 2017. Voting: All Yea.

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With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Liechty. Voting: All Yea.

SIGNED: *John Schlumbohm*
Mayor

SIGNED: *Kimberly D. Reese*
Fiscal Officer

The Records Commission met after the Council meeting. Present: John Schlumbohm-Chairman, Kimberly Reese-Secretary, Jeremy Liechty, Scott Basinger, Rick Morrison.

Discussed records retention and disposal schedule. Also discussed regulations regarding Executive Sessions of Council and Public Records requests. With no other business to discuss, the meeting was adjourned upon a motion by Rick Morrison, seconded by Scott Basinger.

SIGNED: *John Schlumbohm*
John Schlumbohm, Chairman

SIGNED: *Kimberly D. Reese*
Kimberly D. Reese, Secretary