

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, October 11,

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The Pandora Village Council met in Regular Session on Tuesday, October 11, 2016 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Liechty, Klingler, Braidic
Members Absent: Tadana

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mrs. Braidic, to approve the September 27, 2016 Minutes. Voting: All Yea.

Motion was made by Mr. Liechty, seconded by Mr. Burkholder, to approve the Treasurer's Report for September, 2016. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, to approve the bills as presented: Total non-payroll of \$12,898.36 and payroll of \$10,306.93 for a total of \$23,205.29. Voting: All Yea.

Mr. Kevin Vance and Mr. Roy Hermler, members of the Community Center Board, were present to discuss with Council the Bid Tabulations that were received for the upcoming restroom project. Bids were received from Tuttle Construction - Base Bid \$298,000.00, Kuhlman Builders - Base Bid \$292,554.00 and Schimmoeller Construction - Base Bid \$282,999.00. The village will need to secure a loan for the cost above the CDBG Funds of \$75,900.00 as the village owns the property, minus any other funds that can be applied to the project from the established Community Center Fund. Members of the Community Center Board are planning on holding fund raising events each year to pay for the loan. The Community Center Board members that were present were asked to obtain loan proposals to be presented at the next regular scheduled Council meeting. At that time Council will also award the bid for the project. The project has an anticipated completion date of May 1, 2017 with demo starting this Fall. An extension will have to be requested pertaining to the CDBG Funds.

Council reviewed an email and fact sheets from Landmark Dividend, LLC which is a lease acquisition company. They have contacted the village to inquire about purchasing the ground lease where the Verizon tower is located. It was the consensus of Council to have Fiscal Officer, Kimberly Reese send to them the requested copies of our original lease and proof of rent payment for them to provide to the village a viable offer which can then be reviewed and discussed by Council.

Council discussed the current Sidewalk Ordinance No. 500-2007 and agreed that some revisions need to be made to clarify and update some items. The Streets, Alleys, and Sidewalk Committee were asked to draft revisions to this Ordinance by year end.

Council discussed the requirement to establish a Village Review Board per Ordinance No. 570-2016. This Board shall consist of the Mayor, one member from Council, appointed by the Council and the Fire Chief. Motion was made by Mr. Burkholder, seconded by Mr. Liechty, to nominate Dean Klingler to fill the Council appointed seat. Motion was made by Mr. Liechty, seconded by Mrs. Braidic for nominations to cease. Voting: Burkholder-Aye; Eisenbach-Aye; Klingler-Abstain; Liechty-Aye; Braidic-Aye.

Council reviewed and discussed the Delinquency Section of Ordinance No. 554-2015. It was discussed as to shortening the time frame of when a resident's water would be shut off due to non-payment of their water/sewer bill. It was the consensus of Council to make no changes at this time.

Village Administrator, Rick Morrison reported on the following:
1) Rural Community Assistance Program (RCAP) and Ohio Rural Water Association (ORWA) provided a free training event which provided contact hours for operators. This training, along with the smoke

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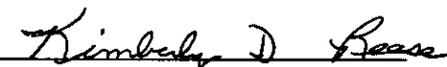
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testing that was recently conducted in the Village, allowed Mr. Morrison to complete his required hours at no cost. 2) ORWA and RCAP provide many free services to members. Both of these organizations have a lot of information and knowledge in daily operations and asset management. RCAP offers free online training courses on Utility Management and Financial Management and onsite courses that are presented to Council on Project Development and Rate Setting. 3) Smoke testing has been completed. There were no obvious problems found other than several broken clean outs. All of the broken clean outs that were found during the first phase have been repaired and we are in the process of repairing the remaining. There were a total of 42 broken clean outs. 4) Schimmoller Construction from Kalida is preparing a quote for sidewalk, curb and gutter repairs on Jefferson St. - east side of road way North of Main St. and the sidewalk on Jefferson St.-west side of roadway north of Main St.

Council began the process of Project Planning for the village. This planning will allow Council to create a written plan for all capital projects by determining completion quarters/years and cost based on necessity as well as general improvements. This planning will also aid in budget planning.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mr. Eisenbach. Voting: All Yea.

SIGNED: 
 Mayor

SIGNED: 
 Fiscal officer