

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, August 9,

2016

The Pandora Village Council met in Regular Session on Tuesday, August 9, 2016 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Liechty, Klingler, Tadena, Braidic
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mrs. Braidic, seconded by Mr. Eisenbach, to approve the July 26, 2016 Minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Klingler to approve the Treasurer's Report for July, 2016. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Tadena, to approve the bills as presented: Total non-payroll of \$14,418.54 and payroll of \$8,513.11 for a total of \$22,931.65. Voting: All Yea.

Mr. Curt Croy, Director of the Putnam County CIC was present to share with Council how the CIC benefits communities in Putnam County. Items discussed were CRA programs, providing assistance with keeping businesses in Putnam County and working with growing communities.

Mr. Adam Cupp, medical insurance representative from UIS Insurance and Investments presented to Council the Medical Mutual of Ohio renewal effective October 1, 2016. The renewal increase presented was 2.31%. Since there has been no coverage or deductible changes since March, 2010 the village has a "grandfathered" plan and is exempt from the majority of the regulations under the Affordable Care Act. If the village would change the existing policy and be under the Affordable Care Act regulations the premium would be much higher. There is no guarantee of how long Medical Mutual will allow grandfathered plans to exist under them but as long as they allow them, this is the best plan for the village. Mr. Cupp will be in contact with Medical Mutual to see if the renewal amount can be lowered any further. Thus, it was the consensus of the Council to remain with Medical Mutual of Ohio under the "grandfathered" plan with the renewal policy increase of 2.31% or lower, dependent on Mr. Cupp's further negotiations.

Mr. Charlie Schroeder, a resident of Glandorf, was present to discuss with Council the proposed Black Swamp Regional water and Sewer District. Mr. Schroeder is opposed to the creation of said district and due to the Village of Pandora being a petitioner, wanted to express his concerns and opinions of said district.

Emergency Ordinance No. 571-2016: AN ORDINANCE TO AMEND ORDINANCE 558-2015 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF PANDORA REGARDING MUNICIPAL INCOME TAX. (This was presented as an Emergency due to the effective date of September 12, 2016 per Senate Bill 172). Motion was made by Mr. Liechty, seconded by Mr. Burkholder to suspend the rules by which Ordinance No. 571-2016 be read on three separate occasions. Voting: All Yea. Motion was made by Mr. Liechty, seconded by Mr. Burkholder to adopt Ordinance No. 571-2016 as an emergency measure. Voting: All Yea.

Council reviewed two letters prepared by Mayor Schlumbohm. The first letter was to the EPA, Northwest District Office, informing them of what the village is currently doing to obtain a satisfactory, affordable solution to the deficiencies at the waste water treatment facility. The second letter was to the Ohio Department of Transportation, informing them that the village has excavation soil available free of charge.

Village Administrator, Rick Morrison reported on the following:
1) working with Jeff Vance, Village Administrator from Columbus Grove, to set up a training session for confined spaces, doing the training with other villages will help reduce the cost per employee attending.
(2) The catch basin at the corner of South High and South Avenue has been repaired with a new riser and lid. (3) A new latch assembly and

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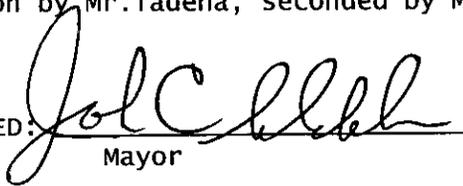
Held Tuesday, August 9, 2016

keyed lock has been installed in the lift station entry. (4) Had to repair the plastic housing for one of the chlorine injectors in the chlorine room. (5) All streets, curbing and parking lots that are normally painted have been painted. (6) There was a plugged pump at the lift station on August 8th. (7) The old fire service truck will be purchased from the Riley Township Trustees for \$2,750.00. 8) Maintenance employees have been busy with raising meter pits, cleaning along creek bank and cutting down trees behind dirt pile.

Police Chief, Scott Stant, informed Council that the property at 708 Basinger Road was sold at a Sheriff's sale on August 4, 2016. There is currently an expense for mowing in the amount of \$525.00 on this property that the village had contracted for and paid. Motion to suspend the \$525.00 expense from the new property owner was made by Mr. Burkholder, seconded by Mr. Liechty. Voting: Burkholder-Aye; Eisenbach-Aye; Klingler-Nay; Liechty-Aye; Braidic-Aye; Tadena-Aye.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Klingler. Voting: All Yea.

SIGNED:


Mayor

SIGNED:


Fiscal Officer

The Records Commission Committee met prior to the Council meeting. Present: John Schlumbohm-Chairman, Kimberly Reese-Secretary, Jeremy Liechty, Scott Basinger, Rick Morrison.

The Committee reviewed the functions of the Records Commission Committee and the storage and disposal of records. Reviewed and approved the Certificate of Records Disposal (RC-3) for those records with a proposed destruction date of 9/1/2016-10/30/2016. Mrs. Reese will submit this Certificate to the Ohio Historical Society for review per ORC requirements.

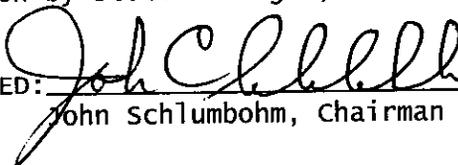
The committee reviewed a fact sheet for Marimor Industries Secure Shred service. Due to the amount of records scheduled for destruction, the Committee approved using said service.

Mrs. Reese showed the Committee the storage area at the Municipal Building, the need for additional file cabinet storage, and the proper way to store records. The Committee approved the purchase of an additional filing cabinet.

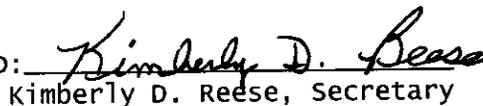
The Committee reviewed the requirement for Public Records training and will provide to Council information on upcoming training locations and online training.

With no other business to discuss, the meeting was adjourned upon a motion by Scott Basinger, seconded by Rick Morrison.

SIGNED:


John Schlumbohm, Chairman

SIGNED:


Kimberly D. Reese, Secretary