

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, November 8,

20 16

The Pandora Village Council met in Regular Session on Tuesday, November 8, 2016 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Liechty, Klingler, Tadena, Braidic  
Members Absent:

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mr. Liechty, to approve the October 25, 2016 Minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Liechty to amend the October 25, 2016 Minutes that addressed the changing of posted hours located on the door at the Municipal Building, to state the reason for doing so was to bring office coverage in line with the means of a small staff. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Klingler, to approve the Treasurer's Report for October, 2016. Voting: All Yea.

Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to approve the bills as presented: Total non-payroll of \$24,852.48 and payroll of \$6,581.66 for a total of \$31,434.14. Voting: All Yea.

Mr. Mike Taylor was present to discuss with Council Disc Golf Courses. Mr. Taylor has designed several courses and discussed with Council their potential interest in installing a course at the Park. Mr. Taylor explained that these courses can be used year round and are great for all ages. Courses can be designed from 9-18 holes and the approximate cost for a 9 hole course is \$5,000.00. There are currently 204 courses in Ohio and 5,500 in the United States. Council thanked Mr. Taylor for sharing this information and will consider this for the future.

Mr. Kevin Swary and Mr. Brian Miller, members of the Community Center Board, were present to continue the discussion with Council regarding the funding of the Community Center Restroom Project Addition. Mayor Schlumbohm stated that the proposed interest rate from First National Bank for the \$200,000.00 loan is 2.75%. The various terms that are being offered are (1) a 10 year fully amortized loan with a payment of \$1,910.00 per month or (2) a 10 year term, 20 year amortization, with a payment of \$1,085.00 per month and a \$113,650.00 balloon due at maturity. Mayor Schlumbohm also stated that First National Bank has reviewed our Financial Statements and stated that 1 million dollars would be available for future loan funding through them. Fiscal Officer, Kimberly Reese, presented to Council a report showing the Legal Net Indebtedness for the village based on the total tax valuation of \$18,104,360.00 as of 2015. Based on the current debt of the village and the debt that is outside of the limitation, the legal debt margin within the 5.5% unvoted limitation is currently \$970,954.00. The legal debt margin within the 10.5% limitation is \$1,876,172.00. The proposed Community Center Loan of \$200,000.00 would be within the limitations, thus reducing these numbers by \$200,000.00.

Fiscal Officer, Kimberly Reese, informed Council that the Community Center Fund is classified as an Enterprise Fund and therefore receipts should cover expenses within the fund. If the proposed loan is secured and monthly payments are not able to be made from the Community Center Fund, funds would be required to be transferred by Resolution from the General Fund to the Community Center Fund each time funds are needed to make the payments.

Mr. Burkholder presented to Council a listing of Items for consideration regarding the Community Center Restroom Project. Among these items were (1) State approved plans have not yet been received and therefore cannot award the bid or secure financing (2) A request for extension of the CDBG funds is not a guarantee for approval (3) A firm, detailed plan needs to be received from the Community Center Board committing to specific fundraising efforts to cover the annual costs of the loan

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payments (4) Council should implement more oversight of Community Center funds, including pre-approval of expenditures \$1,000.00 or greater as well as greater communication between Council and the Community Center Board. If these items can be reached, Mr. Burkholder is in favor of moving ahead with the project and signing loan papers in the amount of \$200,000.00 provided the community has access to the Center to walk, meet, etc.

Council was informed that Ms. Ashley Siefker, Grants & Wages Coordinator with the Putnam County Commissioners' Office, on November 10, 2016, will be sending the request for the 9 month CDBG Fund extension for all work to be completed by August 1, 2017 and drawdowns to be processed no later than September 1, 2017. She will be sending with this request a letter from the engineer, Technicon Design Group, Inc. that explains the delays and issues that have been encountered with the plan approvals.

Council did not award the bid for the Community Center Restroom Project due to the items listed above. It was the consensus of Council to wait until the results of the CDBG extension request has been received before moving forward.

RESOLUTION NO. 2016-649: CHANGING THE FISCAL OFFICER POSITION FROM SALARIED TO HOURLY. This Resolution failed due to lack of second and third reading.

ORDINANCE NO. 572-2016: AMENDING ORDINANCE NO. 513-2009, 496-2007, 404-98 AND 468-2004 CHANGING THE COMPENSATION OF THE VILLAGE OF PANDORA FISCAL OFFICER FROM SALARIED TO HOURLY. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach to place Ordinance No. 572-2016 on its first reading. Voting: All Yea.  
(This Ordinance is being put in place in order to comply with The Department of Labor's overtime rule update that is effective December 1, 2016)

Council reviewed the Landmark Dividend Cellular Site Lease Proposal. The proposed purchase offers were a 99 year purchase term in the amount of \$121,282.00 or a 35 year purchase term in the amount of \$108,121.00. It was the consensus of Council to not move forward with either proposal.

Village Administrator, Rick Morrison reported on the following:  
1) There are two valves that will need to be replaced at the water plant in order to remove the pump and motor that needs worked on. 2) A work request order has been sent in to AEP for the street light install on Park Street. 3) Joe Karhoff has built a cupola for the aerator roof at the water plant and this has been installed. 4) All of the STOP signs that were not reflective have been replaced and all faded or missing street signs have been installed. 5) Park restrooms are closed for the year and water at both Parks has been turned off and drained. 6) Zane Traxler has been assisting after school with cleaning up leaves and mowing in the Parks. 7) Hydrants have been flushed for the second time this year and St. Johns has been flushed for the 4<sup>th</sup> time this year. 8) A new fire hydrant has been installed in front of Sprunger Insurance Agency on Main Street. A new hydrant still needs installed on Heather Lane.

Mayor Schlumbohm presented to Council an informational sheet in regards to the Cost/Financing/and Payoff Funding of a new water tower. Mr. Ken Maag of Poggemeyer Design Group will be in attendance at the December 13, 2016 Council Meeting to review the water Tower Plans that were developed several years ago.

Motion was made by Mr. Liechty, seconded by Mr. Eisenbach, to move into Executive Session to discuss the potential sale of Real Estate. Voting: All Yea (Time 9:00 PM). Motion was made by Mr. Tadana, seconded by Mrs. Braidic, to move from Executive Session to Regular Session. Voting: All Yea. (Time 9:25 PM)

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With no further business to discuss, the meeting was adjourned upon a motion by Mr.Eisenbach, seconded by Mr.Tadena. Voting: All Yea.

SIGNED:

*John C. Hill*

Mayor

SIGNED:

*Kimberly D. Reese*

Fiscal Officer