

# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, August 25,

2015

The Pandora Village Council met in Regular Session on Tuesday, August 25, 2015 at 7:00 PM at the Municipal Building with Mayor John Schlumbohm presiding.

Members Present: Burkholder, Miller, Eisenbach, Swary, Buess, Liechty  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Mr. Scott A. Strahley, Engineer with the Rural Community Assistance Program was present to discuss water and sewer related programs that they provide. RCAP is a non-profit, Federal and State funded agency that offers funding assistance, help with grants and long term planning. They also offer free online training programs for employees. In order to determine what programs the Village of Pandora could benefit from, Mr. Strahley provided a questionnaire packet related to the village's current water/sewer systems that will be completed and returned back to him for review.

Motion was made by Mr. Swary, seconded by Mr. Burkholder to move into Executive Session to consider a potential candidate for the Village Administrator position. Voting: All Yea. (Time 7:30 PM). Motion was made by Mr. Burkholder, seconded by Mr. Liechty to move from Executive Session to Regular Session. Voting: All Yea. (Time 7:50 PM)

Motion was made by Mr. Eisenbach, seconded by Mrs. Miller to approve the August 11, 2015 minutes. Voting: All Yea.

Motion was made by Mr. Swary, seconded by Mr. Liechty to approve the bills as presented; Total non-payroll of \$16,285.16 and payroll of \$12,660.38. Voting: All Yea.

RESOLUTION NO. 2015-639: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERIFYING THEM TO THE COUNTY AUDITOR. Motion was made by Mr. Burkholder, seconded by Mrs. Buess to place Resolution No. 2015-639 on its second reading. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council the results of the sealed bids as to the cash lease of the Industrial Park opened on August 25, 2015 at 12:00 Noon. There were a total of 5 bids received. The high bid was submitted by James M. Meyer in the amount of \$308.68 per acre for approximately 56.039 acres, for a total annual lease price of \$17,298.12. Motion was made by Mrs. Buess, seconded by Mr. Burkholder to award the three-year cash lease of approximately 56.039 acres to James M. Meyer in the amount of \$308.68 per acre for a total annual lease price of \$17,298.12. Voting: All Yea. A new cash lease, effective January 1, 2016, will be prepared and Mr. Meyer will be contacted as to the execution of said lease.

The Interim Village Administrator reported on the following: 1) Hydrant parts are to be delivered tomorrow, August 26<sup>th</sup>. 2) After discussion of the needed watch valves for some hydrants, Council authorized the purchase of these. 3) Seasonal help, Zach George and Zane Traxler are now back at school. They did a good job for the village this summer.

Discussion was had as to the installation of the new water meters and radio read transceiver units. The meters have been ordered and should arrive the week of September 7<sup>th</sup>. One of the conditions of receiving the grant money was that the installation would be completed within 90 days of receiving the funds which would be November 11, 2015. Motion was made by Mr. Burkholder, seconded by Mr. Swary to authorize the water committee to negotiate a contract with a local contractor to replace accessible water meters up to \$35.00 per unit with an additional allowance of up to \$15.00 per unit for an additional person to provide documentation of all meter locations. Voting: All Yea.

RECORD OF PROCEEDINGS

0183

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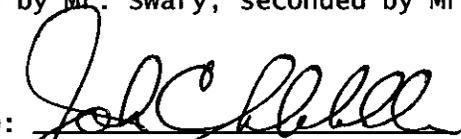
Held Tuesday, August 25,

20 15

An Encroachment Easement was reviewed by the village solicitor and Council regarding Inlot No. 46, Parcel No. 49-037170.0000 in the Village of Pandora. Motion was made by Mr. Swary, seconded by Mr. Eisenbach to authorize the Mayor to sign said easement. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Swary, seconded by Mrs. Buess. Voting: All Yea.

SIGNED:

  
Mayor

SIGNED:

  
Fiscal Officer