

# RECORD OF PROCEEDINGS

0.59

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, October 13,

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The Pandora Village Council met in Regular Session on Tuesday, October 13, 2015 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Miller, Liechty, Eisenbach, Swary  
Members Absent: Buess

The meeting was opened with Pledge of Allegiance.

Motion was made by Mr. Burkholder, seconded by Mr. Swary to approve the September 22, 2015 Minutes. Voting: All Yea.

Motion was made by Mrs. Miller, seconded by Mr. Eisenbach to approve the October 6, 2015 Special Meeting Minutes. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mr. Swary to approve the Treasurer's Report for September, 2015. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Liechty to approve the bills as presented with the exception of the bill from Utility Service Company. This bill in the amount of \$3,000.00 for the water tower inspection and wash out work will be paid in the amount of \$2,250.00 this month and the village will remit the remainder when the water tower inspection report is received by the village. Total non-payroll of \$18,729.95 and payroll of \$20,858.98 for a total of \$39,588.93. Voting: All Yea.

Council reviewed the Fire Agreement between the Village of Pandora, the Board of Trustees of the Township of Riley and the Board of Trustees of the Riley Township Volunteer Fire Department. This is a three year agreement and will expire on December 31, 2015. It was the consensus of Council to authorize Mayor Schlumbohm to discuss with the Trustees an amendment to the agreement that revenues received from the sale of equipment by the Fire Department would be shared, as do the expenditures, to be received Fifty Percent (50%) by the Village of Pandora and Fifty Percent (50%) by the Riley Township Trustees.

Interim Village Administrator, Rick Morrison, reported on the following:  
1) The new electronic devices are now in to go with the new water meters. Basinger Plumbing and Heating have started installing these.  
2) The hydrant on Rocket Ridge is back in service. 3) On September 27<sup>th</sup> the lift station was plugged and backed up with both pumps kicked out. On October 12<sup>th</sup> there was a plugged pump again. A solution to this problem is being worked on. 4) The village is now signed up as a member of OUPS (Ohio Utilities Protection Service). This is the company who comes out and locates before you dig. This will ensure that the village is notified when contractors are in the village doing any digging so that we can identify the location of our lines before they dig.  
5) Discussed the bricks working up around some of the lamp posts on the sidewalks located on Main Street, will work on determining the best way to fix this.

Fiscal Officer, Kimberly Reese, presented to Council information related to State mandated changes regarding Municipal Income Tax withholding. While some changes must be adopted, the State is allowing some customization in some areas. Mayor Schlumbohm asked that the Finance Committee work with Fiscal Officer Reese and Solicitor Scott Basinger to review this information and present to Council at a future meeting their recommendation on the customizable areas.

Fiscal Officer, Kimberly Reese, also presented to Council a summary of Tax Processing Options for the village. Currently all tax processing is done manually. With the upcoming State changes and to ensure that tax processing is done correctly and efficiently the village needs to update its current process with more streamlined procedures. Option 1) Village of Bluffton would do all tax processing at a cost of \$7,006.00 one-time fee for the software/license, \$921.00 Annual Support and approximately \$13,000.00 Annual Fee. 2) Regional Income Tax Administrator (R.I.T.A.)

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would do all tax processing at an approximate cost of \$12,300.00 - \$13,500.00 annually. Conversion would not happen until July 2016.  
3) Purchase tax processing software from Government Accounting Solutions at a cost of \$4,300.00 for the first year and an annual fee of \$1,300.00 for software licensing fees and support. Motion was made by Mr. Swary, seconded by Mr. Eisenbach to approve the purchase of the tax processing software from Government Accounting Solutions at a cost of \$4,300.00 for the first year and \$1,300.00 annually for software licensing fees and support. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council a letter from the State of Ohio confirming acceptance of the village's Community Reinvestment Area to include recently annexed properties.

Fiscal Officer, Kimberly Reese, presented to Council a letter from the Ohio Attorney General regarding the Rock Salt Antitrust Litigation Settlement. The village received a check in the amount of \$500.00 as a distribution from this settlement.

Fiscal Officer, Kimberly Reese, presented to Council a letter from James Meyer regarding a compensation request of \$250.00. This request was due to a loss of acreage from untillable land from the construction of the Verizon Tower adjacent to the land that he cash leases in the village's Industrial Park. Motion was made by Mr. Burkholder, seconded by Mr. Liechty to grant a one-time refund of \$250.00 to James Meyer for this untillable land. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Swary, seconded by Mr. Burkholder. Voting: All Yea.

SIGNED:

  
Mayor

SIGNED:

  
Fiscal Officer