

# RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, December 23, 2014

The Pandora Village Council met in Regular Session on Tuesday, December 23, 2014 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Burkholder, Eisenbach, Miller, Buess, Liechty, Swary  
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Eisenbach, seconded by Mrs. Buess to approve the December 9, 2014 minutes. Voting: All Yea.

The following bills were presented for payment:

11774	Pandora Postmaster	\$49.00
11775	Pandora Postmaster	223.44
11776	AEP	1,026.02
11777	Brian Miller	79.56
11778	Brown Supply Co.	80.11
11779	Clemens, Nelson, & Assoc	35.00
11780	Friends Business Source	107.46
11781	Gary's Repair	21.40
11782	Gina Schlumbohm	1,300.02
11783	Grafix Shoppe	334.20
11784	Jason Kinsinger	500.00
11785	M&M Hauling	70.00
11786	MASI Environmental Services	312.42
11787	Medical Mutual of Ohio	5,014.70
11788	Northwest Tractor Co.	1,333.74
11789	Ohio Treasurer	14,131.48
11790	Ottawa Feed & Grain	58.41
11791	OWDA	31,543.73
11792	Printing Systems Inc	91.79
11793	Daniel Rader	720.00
11794	Shell Fleet Plus	455.08
11795	Steve Stechschulte	180.00
11796	Treasurer State of Ohio	936.96
11797	US Bank	247.73
11798	Village of Columbus Grove	450.00
11799	Dominion East Ohio Gas	1,760.58
		<u>\$61,062.83</u>

**Payroll Account:**

2841	Stanley Schneck	\$1,434.75
2842	Lana Burry	927.81
2843	Kimberly Reese	899.16
2844	Aaron Basinger	227.58
2845	Paul Bishop	152.90
2846	Kyle Hall	801.80
2847	Scott Stant	1,131.10
2848	Rick Morrison	1,226.94
2849	Seth Rosselit	833.41
2850	John Schlumbohm	847.26
2851	Scott Basinger	1,270.89
2852	Lisa Buess	762.53
2853	Paul Burkholder	796.73
2854	Rolland Eisenbach	796.73
2855	Jeremy Liechty	796.73
2856	Rachel Miller	796.73
2857	Kevin Swary	762.53
2858	Lana Burry	2,928.63
		<u>\$17,394.21</u>

TOTAL: \$78,457.04

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Motion was made by Mr. Swary, seconded by Mr. Burkholder to approve the bills as presented. Voting: All Yea.

The Village Administrator reported on the following: 1) The phosphorus level is still too high at the lagoon. This is after injecting Ferric Chloride. Mr. Schneck will continue to work on a solution. 2) There is currently an issue with the electronic radio system between the water tower and the water plant. It was determined that the controller unit at the water plant is not working properly and therefore not communicating with the water tower. Thus, the pumps at the water plant were being manually turned on and off until repaired. Mr. Schneck stated the new controller has been installed and apparently working correctly.

Motion was made by Mr. Swary, seconded by Mr. Burkholder to move into Executive Session to discuss personnel matters. Voting: All Yea. (Time 7:30 PM). Motion was made by Mr. Burkholder, seconded by Mrs. Buess to move from Executive Session to Regular Session. Voting: All Yea. (Time 7:50 PM).

Motion was made by Mr. Swary, seconded by Mr. Burkholder to award Seth Rosselit a 3% performance increase which would increase his wages from \$13.50/hr to \$13.90/hr. In addition to this increase, another \$1.00 per hour increase will be awarded for passing his water test. Thus, his wages will be \$14.90/hr. Both increases will be effective December 29, 2014. Voting: All Yea.

Motion was made by Mr. Swary, seconded by Mr. Eisenbach to promote Officer Kyle Hall to Sergeant. With this promotion, Sergeant Hall will earn a \$1.00/hr. increase. Thus his wages will be \$15.50/hr effective December 29, 2014. Voting: All Yea.

Mayor John Schlumbohm appointed Kim Reese as Fiscal Officer effective December 27, 2014 as Lana Burry retires effective December 26, 2014. Motion was made by Mr. Burkholder, seconded by Mrs. Buess to approve this appointment. Voting: All Yea.

Motion was made by Mr. Swary, seconded by Mr. Liechty to approve the re-hire of Lana Burry, part time as necessary at her current hourly rate. Voting: All Yea.

The Mayor, Village Administrator and Council thanked Lana Burry for her 26 years of service to the Village of Pandora and commended her on a job well done.

With no further business to discuss, the meeting was adjourned upon a motion by Mrs. Buess, seconded by Mrs. Miller. Voting: All Yea.

SIGNED: John Schlumbohm  
Mayor

SIGNED: Lana Burry  
Fiscal Officer

The Records Commission met after Council meeting. Present: John Schlumbohm-Chairman, Lana Burry-Secretary, Stanley Schneck, Kevin Swary. Absent: Scott Basinger. Discussed as to records retention schedule and records disposal schedule updated. With no other business to discuss, the meeting was adjourned upon a motion by Stanley Schneck, seconded by Kevin Swary. Meeting Adjourned.

SIGNED: John Schlumbohm  
John Schlumbohm, Chairman

SIGNED: Lana Burry  
Lana Burry, Secretary