

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, January 22 20 13

The Pandora Village Council met in Regular Session on Tuesday, January 22, 2013 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Vance, Fricke, Hall, Buess, Swary
Members Absent: Painter

The meeting was opened with Pledge of Allegiance.

Motion was made by Mrs. Buess, seconded by Mr. Vance to approve the January 8, 2013 Minutes. Voting: All Yea.

The following bills were presented for payment:

Table with 2 columns: Bill Number and Amount. Includes items like 10744 Pandora Postmaster (180.00), 10745 American Elec. Power (984.08), and 10769 Village of Columbus Grove (450.00). Total: \$ 25,466.53

Payroll Account:

Table with 2 columns: Name and Amount. Includes 2325 Stanley Schneck (1,422.19), 2326 Lana Burry (868.00), and 2332 Marvin Steiner (1,298.06). Total: \$ 32,546.13

Motion was made by Mr. Swary, seconded by Mr. Hall to approve the bills as presented. Voting: All Yea.

ORDINANCE NO. 541-2013:

AN ORDINANCE AMENDING AND SUPPLEMENTING THE ZONING ORDINANCE NO. 335-92, AMENDED BY ORDINANCE NO. 360-95, NO. 367-95, NO. 440-2000 AND NO. 506-2008.

Motion was made by Mr. Fricke, seconded by Mr. Hall to place Ordinance No. 541-2013 on its second reading. Voting: All Yea.

RESOLUTION NO. 2013-624:

A RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE PARK FUND.

Motion was made by Mrs. Buess, seconded by Mr. Vance to place Resolution No. 2013-624 on its second reading. Voting: All Yea.

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RESOLUTION NO. 2013-625:

RESOLUTION FOR AUTHORIZATION OF STAN SCHNECK, PANDORA VILLAGE ADMINISTRATOR, TO EXECUTE THE REAL ESTATE PURCHASE CONTRACT ATTACHED AS EXHIBIT "A".

Motion was made by Mr. Hall, seconded by Mr. Fricke to place Resolution No. 2013-625 on its second reading. Voting: All Yea.

ORDINANCE NO. 542-2013: ANNUAL APPROPRIATION ORDINANCE

Motion was made by Mr. Swary, seconded by Mr. Vance to place ordinance No. 542-2013 on its first reading. Voting: All Yea.

Councilman Vance introduced Ashley Siefker, who works with the Putnam County Commissioners in seeking grants, and asked if she would present to Council possible grant programs available to the village. Ms. Siefker stated she did do some research and did find some grant programs which would be available to the village, such as Natureworks grants, EPA grants and CDBG grants. Ms. Siefker did indicate the allotted amount to Putnam County this year for Natureworks grants is \$19,000. The question was asked as to her fee. She stated this is her first attempt to seek grants outside the Putnam County Commissioners' office, thus, she was not sure what her fees would be to apply for grants for the village.

The Riley Township Trustees and Fire Chief, Jason Kinsinger, were present to discuss the fire contract renewal. The proposed contract the Village sent to the Trustees increased the yearly rental from \$1,200 to \$2,400. The proposed contract the Trustees submitted to the Village mainly stated the same regulations, except for the payment would be on an annual basis as opposed to a semi-annual basis. After some discussion, the Trustees will amend their proposed agreement to state payment of expenses will be paid on a semi-annual basis and submit to the Village for their signatures.

Fire Chief, Jason Kinsinger, stated the Township Trustees are planning on purchasing a fire truck to replace the brush buggy for an approximate cost of \$118,000. The Village's share would be approximately \$60,000. Discussion was had as to the payment of the village's share and possibly putting a fire levy on the ballot. The Fiscal Officer will contact the County as to this matter.

Village Administrator, Stanley Schneck, asked the Trustees as to the proposed annexation of 75 acres south of the St. John Mennonite Church property. The Trustees stated they would discuss this matter at their next meeting and report to the Council of their decision.

The Village Administrator reported on the following: 1) Allied Environmental has begun hauling dirt from the dirt pile. They anticipate on hauling approximately 450 loads. 2) The new CIC Director will be at the February 26 council meeting. Also the village's contribution to the CIC for 2013 will be discussed at that time.

Mayor Schlumbohm presented his appointment of committees for 2013:

PERSONNEL: Chairperson-Kevin Swary, Lisa Buess

FINANCE: Chairperson-Lisa Buess, Rick Fricke

STREETS, ALLEYS, SIDEWALKS, CURBS, SIGNS, LIGHTS, AND MARKINGS:

Chairperson-Mark Painter, Kevin Vance

FIRE AND LAW ENFORCEMENT:

Chairperson-Kevin Vance, Mark Painter

BUILDINGS AND GROUNDS: Chairperson-Jon Hall, Rick Fricke

WATER, SEWER, DRAINAGE, AND SANITATION: Chairperson-Rick Fricke, Jon Hall

RECORDS COMMISSION: Chairperson-John Schlumbohm, Secretary-Lana Burry,

Stanley Schneck, Scott Basinger, Rick Fricke

REPRESENTATIVE TO PUTNAM COUNTY CIC AND

PORT AUTHORITY OF NORTHWESTERN

OHIO: Stanley Schneck

REPRESENTATIVE TO TAX INCENTIVE REVIEW COUNCIL REGARDING CRA:

Stanley Schneck(Council), Lana Burry(Council), Mark DePue(School)

ZONING COMMISSION: Don Buess-5 years, Rick Esch-4 years, Carey Arthur-3 years, Diana Braidic-2 years, Angela Gray-1 year

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ZONING BOARD OF APPEALS: Kevin Swary-5 years, Judy Stall-4 years, Jon Hall-3 years, Lennis Core-2 years, Nate Neuenschwander-1 year
 ZONING INSPECTOR: Stanley Schneck
 CRA HOUSING COUNCIL: Rick Fricke-2 years(Council), Mark Painter-1 year(Council), Gary Hilty-2 years(Mayor), Marcia Hovest-1 year(School Board), Mark DePue-2 year(School Board)
 HOUSING OFFICER: Stanley Schneck
 A/L COMMUNITY CENTER BOARD: CHAIRMAN-Brian Miller; BUILDING & GROUNDS-Dwain Hall, Brian Miller; OPERATIONS-Roy Hermler;
 VICE PRESIDENT-Kevin Swary; TRUSTEE/PUBLIC RELATIONS-Leah Johnson;
 TREASURER-Jeff Lugibihl; SECRETARY-Dwain Hall
 A/L COMMUNITY CENTER SCHEDULING SECRETARY: Gina Schlumbohm
 FIRE PREVENTION OFFICER: Jason Kinsinger
 Motion was made by Mr. Vance, seconded by Mr. Fricke to approve the Mayor's Appointments for 2013. Voting: All Yea.

Mayor Schlumbohm presented his State of the Village report. Some of the highlights are as follows: 1) One of the most challenging for 2012 was to control the expenditures since there was a decrease in revenue and an increase in expenses in some village funds; 2) Acquired an option of 49.1 acres and 75 acres to the Putnam CIC. This land in conjunction with the village's Industrial Park of approximately 60 acres will give a total of 185 acres for future development. 3) An addition to the fire station to house the cascade system was completed. 4) There were many discussions as to the Road 5 project. The Village worked with the Putnam County Engineer's Office to reach an agreement whereby the widening of Road 5 in the Village will be 2 feet on the east side and to widen the turning radius at the intersection of State Route 12. 5) Received a NatureWorks grant of \$12,000 to repair the playground. 6) the most significant event was the June 29th storm. We have received approval from FEMA as to the expenses the village incurred from this storm. Thus, village should receive from the federal and state a total of approximately \$92,194. 7) There were also many discussions as to the possibility of Dollar General store coming to Pandora. The Council has proceeded to enter into a real estate contract for the sale of a portion of the Industrial Park for this business.

Motion was made by Mr. Vance, seconded by Mr. Fricke to excuse Mr. Painter from this meeting. Voting: All Yea.

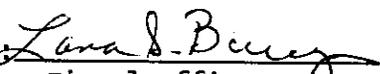
Councilman Swary proposed the village contribute to each employee's health savings account of \$2,000 under a family medical plan and \$1,000 to each employee with a single plan. Discussion was had to some concerns of the monetary amount and in light of the fact one of the council members is absent, to table this matter until the next meeting. Further discussion was had and a motion was made by Mr. Hall, seconded by Mrs. Buess to contribute to each employee's health savings account in the amount of \$1,000 as of this date. Voting: All Yea. Any additional contributions will be discussed at the next meeting.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Vance, seconded by Mr. Fricke. Voting: All Yea.

SIGNED:


 Mayor

SIGNED:


 Fiscal Officer