

The Pandora Village Council met in Regular Session on Tuesday, January 25, 2011 at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Painter, Fricke, Hall, Stall, Blank
Members Absent: Vance

The meeting was opened with Pledge of Allegiance.

Motion was made by Mrs. Stall, seconded by Mr. Painter to approve the January 11, 2011 Minutes. Voting: All Yea.

The following bills were presented for payment:

9586 Pandora Postmaster	176.00
9587 First Federal Bank of Ottawa	11,000.00
9588 Andrew Zuercher	40.00
9589 AT&T	62.99
9590 Clemans, Nelson & Assoc.	35.00
9591 Friends Business Source	436.98
9592 Medical Mutual of Ohio	5,242.96
9593 Michael Borer, LLC	521.25
9594 Putnam County Treasurer	893.19
9595 Daniel Rader	720.00
9596 Riley Township Trustees	9,266.06
9597 Shell Fleet Plus	653.59
9598 Ted's Market	846.72
9599 Dominion East Ohio Gas	4,811.68
9600 Ft. Jennings State Bank	887.73
	<u>\$ 35,594.15</u>

Payroll Account:

No. 1799 Stanley Schneck	\$ 1,422.19
1800 Lana Burry	830.77
1801 Aaron Basinger	156.33
1802 Paul Bishop	150.93
1803 Eric Rayle	888.00
1804 Scott Stant	1,045.39
1805 Rick Morrison	949.61
1806 Marvin Steiner	<u>1,291.05</u>
	<u>6,734.27</u>
	<u>\$ 42,328.42</u>

Motion was made by Mr. Hall, seconded by Mr. Blank to approve the bills as presented. Voting: All Yea.

RESOLUTION NO. 2010-597:

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR OF THE VILLAGE OF PANDORA, OHIO, TO FILE AN APPLICATION FOR NATUREWORKS PROJECT FOR 2011 YEAR, AND TO FURTHER OBLIGATE THE NECESSARY FUNDS TO COMPLETE SAID PROJECT.

Motion was made by Mr. Painter, seconded by Mrs. Stall to adopt Resolution No. 2010-597 as read for its third and final reading. Voting: All Yea.

RESOLUTION NO. 2011-598:

A RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE STREET CONSTRUCTION AND MAINTENANCE FUND.

Motion was made by Mr. Blank, seconded by Mr. Hall to place Resolution No. 2011-598 on its second reading. Voting: All Yea.

ORDINANCE NO. 525-2011: ANNUAL APPROPRIATION ORDINANCE

Motion was made by Mrs. Stall, seconded by Mr. Painter to place Ordinance No. 525-2011 on its first reading. Voting: All Yea.

Michael Borer, with the acceptance of Putnam County Probate and Juvenile judgeship, submitted his resignation as Solicitor effective January 10, 2011. Motion was made by Mr. Painter, seconded by Mr. Fricke to accept Mr. Borer's resignation. Voting: All Yea.

RESOLUTION NO. 2011-599:

A RESOLUTION RETAINING ATTORNEY, SCOTT L. BASINGER, AS VILLAGE SOLICITOR FOR THE VILLAGE OF PANDORA, OHIO FOR THE REMAINDER OF 2011 YEAR.

Motion was made by Mr. Blank, seconded by Mrs. Stall to place Resolution No. 2011-599 on its first reading. Voting: All Yea.

Riley Township Trustee, Mark Kinsinger, and Fire Chief, Jason Kinsinger were present to discuss the possibility of any major purchases for this year. The Fire Department ordered a cascade price with the remaining balance of approximately \$1,900 to be shared

50/50 between the Trustees and the Village.

The Village Administrator reported on the following: 1) Proposed a \$25 fee for shelter house reservations. Any reservations that have been made up to January 25, 2011 will be grandfathered as to this fee. The fee must be paid prior to the usage of said shelter house. Legislation as to this matter will be presented at the next meeting. 2) Received estimate as to the playground repairs for the Natureworks Grant. The estimate for the repairs is \$15,350.38 and to remove the wood mulch and replace with pea gravel for a cost of \$9,720, with a 10% contingency fee, making a total for the Natureworks project of \$27,577.42. The Natureworks Grant would cover up to 75% of the total cost of the project, with the remaining of approximately 25% being paid by the Village.

The revised handicap parking plans for the Community Center were presented to Council. Motion was made by Mr. Fricke, seconded by Mr. Painter to approve said handicap parking plans as submitted. Voting: All Yea.

Motion was made by Mrs. Stall, seconded by Mr. Fricke to excuse Mr. Vance from this meeting. Voting: All Yea.

The following are the Mayor's Appointments for 2011:

PERSONNEL: Chairperson-Judy Stall, Robert Blank
FINANCE: Chairperson-Rick Fricke, Judy Stall
STREETS, ALLEYS, SIDEWALKS, CURBS, SIGNS, LIGHTS AND MARKINGS:
Chairperson-Mark Painter, Kevin Vance
FIRE AND LAW ENFORCEMENT: Chairperson-Kevin Vance, Mark Painter
BUILDINGS AND GROUNDS: Chairperson-Jon Hall, Rick Fricke
WATER, SEWER, DRAINAGE AND SANITATION: Chairperson-Robert Blank, Jon Hall
RECORDS COMMISSION: Chairperson-John Schlumbohm, Secretary-Lana Burry, Stanley Schneck, Scott Basinger, Rick Fricke
REPRESENTATIVE TO P-G SCHOOL FOUNDATION: John Schlumbohm
REPRESENTATIVE TO PUTNAM COUNTY CIC AND LVB PORT AUTHORITY: Stan Schneck
REPRESENTATIVE TO TAX INCENTIVE REVIEW COUNCIL REGARDING CRA: Stan Schneck-Council, Lana Burry-Council, Mark DePue-School Board
TREE COMMISSION: Stan Schneck-3 years, Steve Davis-2 years, Geoffrey Eubank-1 year
ZONING COMMISSION: Carey Arthur-5 years, Diana Bradic-4 years, Angela Gray-3 years, Don Buess-2 years, Harlan Basinger-1 year
ZONING BOARD OF APPEALS: Jon Hall-5 years, Lennis Core-4 years, Nate Neuenschwander-3 years, Kevin Swary-2 years, Judy Stall-1 year
ZONING INSPECTOR: Stan Schneck
CRA HOUSING COUNCIL: Rick Fricke-2 years(Council), Mark Painter-1 year(Council), Gary Hilty-1 year(Mayor), James Ridge-1 year(School Board), Mark DePue-2 (School Board)
HOUSING OFFICER: Stan Schneck
RECREATION BOARD: Kevin Vance-5 years(Council), Terry Reichenbach-4 years(Council), Rick Fricke-3 years(School Board), Steve Davis-2 years(Council), Carey Arthur-1 year(School Board)
A-L COMMUNITY CENTER BOARD: CHAIRMAN-Brian Miller, BUILDING-Kevin Vance, OPERATIONS-Roy Hermiller, TRUSTEE-Kevin Swary, TREASURER-Teresa Kinsinger, SECRETARY-Dwain Hall
A-L COMMUNITY CENTER SCHEDULING SECRETARY: Gloria Vance
FIRE PREVENTION OFFICER: Jason Kinsinger
Motion was made by Mr. Painter, seconded by Mr. Hall to approve the Mayor's Appointments for 2011.

The following are the highlights of the Mayor's Annual Report: 1) In January the Village purchased the former Parson's Auto Service buildings to be used as an office for the Village Administrator as well as the block buildings to be used for maintenance and storage purposes. (2) In the Spring, the village completed it's fourth and final sewer separation phase. (3) The Village Council received distressing news of the worker's compensation premium being increased substantially due to the village's employee, Rick Morrison, being injured. Also village employee, Marvin Steiner, was injured repairing a watermain break and was off work for approximately three months. In August, village employee, Rick Morrison, experienced some health problems and was off for a short time. 4) In August the Riley Creek Fest brought several hundred cars as well as a large crowd to the downtown on Friday evening. Also during the Fest two new businesses, Pandora Flooring and Supply and the Basinger Law office, celebrated their grand openings. 5) Hilty Memorial Home broke ground to an \$800,000 addition to their facility. 6) The Village applied for a

CDBG grant for handicap parking at the A-L Community Center. 7) The Village created their own stimulus program by abating the first three months of water/sewer charges to new owner occupied residences. This program will end June 1, 2011. 8) The Pandora Manufacturing building was sold in December to Greenbrier Realty. There are no definite plans for this building, but are seeking tenants at this time. 9) The Village is fiscally sound, even with the economic downturn this year. Even with some of our revenue being decreased, the village still had a total net gain of approximately \$150,000 by year end.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Fricke, seconded by Mr. Painter. Voting: All Yea.

SIGNED: _____
Mayor

SIGNED: _____
Fiscal Officer