

The Pandora Village Council met in Regular Session on Tuesday, June 28, 2011, at 7:00 PM with Mayor, John Schlumbohm, presiding.

Members Present: Painter, Fricke, Hall, Stall, Blank  
Members Absent: Vance

The meeting was opened with Pledge of Allegiance.

Motion was made by Mr. Painter, seconded by Mr. Hall to approve the June 14, 2011 Minutes. Voting: All Yea.

The following bills were presented for payment:

9825 Pandora Postmaster	190.08
9826 Burkholder Painting/Power Wash.	2,980.00
9827 Jeraldine Perez	142.40
9828 First Federal of Ottawa	1,000.00
9829 Alt Refuse	2,163.25
9830 Assoc. Police Equip.	235.00
9831 Clemans, Nelson	35.00
9832 Dominion East Ohio	345.88
9833 Fastenal	506.51
9834 Fields of Dream Mowing	150.00
9835 Ft. Jennings State Bank	887.73
9836 Gloria Vance	1,300.02
9837 Heritage Floors	1,602.81
9838 Indian Trail Garden Center	155.31
9839 Interdyne	3,945.50
9840 Jon Hall	72.51
9841 Keebler's Towing	147.61
9842 Mark Amstutz	12.00
9843 MASI Environ. Serv.	924.75
9844 Medical Mutual of Ohio	5,315.55
9845 Mike Bastian	60.00
9846 Miller Textile	155.68
9847 Newman Traffic Signs	2,435.56
9848 Ohio Treasurer	14,131.48
9849 OWDA	31,543.73
9850 Pandora Chamber of Commerce	15.00
9851 Pandora Grain & Supply	296.79
9852 Pandora Postmaster	44.00
9853 Poggemeyer Design Group	391.00
9854 Putnam County 911	250.00
9855 Quill Corp.	55.85
9856 Shell Fleet Plus	785.76
9857 Treasurer, State of Ohio	100.00
9858 WalMart	187.82
9859 Warren Printing	156.97
	<u>\$ 72,721.55</u>

Payroll Account:

1897 Stanley Schneck	1,422.19
1898 Lana Burry	830.77
1899 Aaron Basinger	106.25
1900 Paul Bishop	126.15
1901 Eric Rayle	1,092.96
1902 Scott Stant	1,110.79
1903 Thomas Hochstettler	256.79
1904 Rick Morrison	795.62
1905 Zachary Ni ese	478.31
1906 Marvin Steiner	1,143.71
1907 John Schlumbohm	846.62
1908 Robert Blank	761.96
1909 Rick Fricke	761.96
1910 Jon Hall	761.96
1911 Mark Painter	761.96
1912 Judy Stall	761.96
1913 Kevin Vance	761.96
	<u>12,781.87</u>
	<u>\$ 85,503.42</u>

Motion was made by Mr. Fricke, seconded by Mr. Hall to approve the bills as presented. Voting: All Yea.

Ron Schwab, representative of the Recreation Committee, was present to discuss the need of grass, dirt and leveling of the ball diamonds as well as a fence by the dugout area. Mr. Schwab asked if the Village would be willing to assist with the costs of these items. It was the consensus of the Council for Mr. Schwab to present cost estimates as to these matters at the next meeting.

The Village Administrator reported on the following: 1) Contacted Dan Radebaugh as to the installation of a sidewalk on his property on State Route 12. Mr. Radebaugh stated he would like to but does not have the funds to do so at this time. He did indicate he could put \$100 towards the project. Kim Bradshaw, owner of the property to the east of Mr. Radebaugh's, had stated he would also contribute \$100 towards this project. The estimated cost for this sidewalk is \$1,920. The Village's sidewalk program would reimburse Mr. Radebaugh \$2.00 per square foot or \$960. Thus, this would leave a shortfall of approximately \$760. It was the consensus of the Council to approach Mr. Radebaugh if he would be willing to have the additional amount assessed on his real estate taxes. It was the consensus of the Council if Mr. Radebaugh agrees with this assessment, for Mr. Schneck to proceed and hire a contractor for said sidewalk installation. 2) Discussion was had as to the grass seeding in areas of the sewer project which has yet to be done. After some discussion, it was the consensus of the Council for Solicitor, Scott Basinger, send a letter to Andy James, contractor for said sewer project, with a deadline of July 15, 2011 to respond. If no response, then the Village may contract with someone else to complete this grass seeding. The retainage of \$5,545.25 from the sewer project would be used to pay for this grass seeding. 3) Representatives of the Village council presented to the Riley Township Trustees at their meeting on June 16, 2011, the three proposals as to the fire station building. As of this date the Trustees have not made a final decision as to this matter. 4) The Village's share of the St. John Mennonite Church water extension project is approximately \$127,000. A proposed Annexation Agreement and Memorandum of Agreement as to this project were presented to Council.

RESOLUTION NO. 2011-605:

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER OF THE VILLAGE OF PANDORA, OHIO, TO ENTER INTO AN ANNEXATION AGREEMENT WITH THE RILEY TOWNSHIP TRUSTEES.

Motion was made by Mr. Blank, seconded by Mr. Hall to place Resolution No. 2011-605 on its first reading. Voting: All Yea.

Discussion was had as to the Peth property. Solicitor, Scott Basinger, stated the bank holding the mortgage on the property has been paying the real estate taxes. It was the consensus of the Council for Mr. Basinger to send a letter to this mortgage holder the Village is pursuing the issue of having this structure removed.

Rob Fawcett of Fawcett, Lammon & Recker, presented the liability insurance renewal. The reason for the slight increase in the premium of \$409 is due to the increase in the Village's exposure. Mr. Fawcett will meet with the Fiscal Officer to see if there are any other expenses from 2010 year which can be deducted to reduce the total exposure amount.

The following are the salaries and benefits effective June 20, 2011 for the following full-time employees:

Lana Burry	Grade K, Step 5	\$ 30,472.00 salary
Scott Stant	Grade P, Step 1	19.25/hour
Eric Rayle	Grade L, Step 2	15.35/hour
Marvin Steiner	Grade O, Step 9	19.05/hour
Rick Morrison	Grade J, Step 3	13.45/hour

Stanley Schneck received \$1,000 HSA deposit in lieu of the \$.40 per hour increase.

Motion was made by Mr. Fricke, seconded by Mrs. Stall to excuse Mr. Vance from this meeting. Voting: All Yea.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Painter, seconded by Mr. Fricke.

SIGNED: \_\_\_\_\_  
Mayor

SIGNED: \_\_\_\_\_  
Fiscal Officer