

The Pandora Village Council met in Regular Session on Tuesday, May 25, 2010, at 7:00 PM at the Municipal Building with Mayor, John Schlumbohm, presiding.

Members Present: Painter, Vance, Fricke, Stall, Blank

Members Absent: Hall

The meeting was opened with Pledge of Allegiance.

Motion was made by Mr. Vance, seconded by Mr. Fricke to approve the May 11, 2010 Council minutes with typo correction. Voting: All Yea.

The following bills were presented for payment:

9166 Pandora Postmaster	15.30
9167 Pandora Postmaster	61.00
9168 Imm-Broidery Plus	45.00
9169 Putnam County CIC	1,000.00
9170 AT&T	59.31
9171 Beaverdam Contracting	2,476.12
9172 Bonded Chemicals	1,113.00
9173 Brown Publishing	9.00
9174 Clemans, Nelson & Assoc.	35.00
9175 Fastenal	16.42
9176 Gary's Repair	49.02
9177 Kevin Vance	210.17
9178 MASI Environ. Serv.	545.35
9179 Medical Mutual of Ohio	4,773.83
9180 Poggemeyer Design Group	497.00
9181 Quill Corp	115.79
9182 Daniel Rader	720.00
9183 Shell Fleet Plus	544.11
9184 The Officer's Friend	1,284.00
9185 Vetter Lumber Co.	159.42
9186 Village of Columbus Grove	170.00
9187 Ft. Jennings State Bank	887.73
9188 Treasurer, State of Ohio - Ohio EPA	200.00
9189 Pandora American Legion #616	516.86
	<u>\$ 15,503.43</u>

Payroll Account:

1610 Stanley Schneck	\$ 1,428.12
1611 Lana Burry	836.55
1612 Aaron Basinger	167.30
1613 Paul Bishop	138.84
1614 Eric Rayle	974.10
1615 Scott Stant	1,179.74
1616 Rick Morrison	849.93
1617 Marvin Steiner	<u>1,230.01</u>
	<u>6,804.59</u>
	<u>\$ 22,308.02</u>

Motion was made by Mr. Painter, seconded by Mrs. Stall to approve the bills as presented. Voting: All Yea.

The Village Administrator reported on the following: 1) The bill from Basinger Plumbing/Heating as to the repairs made to the gas line at 514 North Jefferson Street in February still has not been paid by the mortgage company of said property. After some discussion, it was the consensus of the Council to authorize payment by the Village in the amount of \$1,285.95 to Basinger Plumbing/Heating. This amount will be submitted to the Putnam Auditor for assessment on the real estate taxes of said property. 2) The deadline to apply for CDBG grant for handicap parking spaces at the Community Center is May 28th. The total estimated cost of said project is \$21,135.00. Of said amount, The village would be responsible for engineering fees of \$4,250. It was the consensus of the Council to submit the application for said project. 3) The drive in the Park from the area near the water plant north and including the turn around needs either overlaid or replaced. The estimated cost of said project would be \$11,000 for replacement and \$9,700 for overlay for a total of \$20,700. This estimate is based on using 4-inch asphalt. It was the consensus of the Council to use 4-inch asphalt on the portion to be replaced and 2.5-inch asphalt on the portion to be overlaid only.

The joint cut has been repaired on Kenneth Stucky's driveway. In regards to the curb and gutter decision made by Council at the last meeting, Rev. Stucky submitted a letter of his displeasure as to the Council's decision. A proposed letter to be sent to Rev. Stucky was

presented to Council. Once several changes are made to this letter, it will be sent to Rev. Stucky explaining the reasoning of the Council as to their decision.

The Village Administrator stated he has never seen anyone using the horseshoe pit area and if the posts could be removed for easier mowing. It was the consensus of the Council to remove said posts.

The Village Administrator stated to Council several items which were discussed at the Public Records Policy seminar. 1) When going into Executive Session, the Council needs to state a specific, defined reason for going into Executive Session. Mr. Schneck read the reasons to the Council. Also a policy should be established as to a specific place to post a change of meeting date and/or time. A motion was made by Mr. Blank, seconded by Mr. Fricke, to post any change of meeting date and/or time on the front door of the City Building. Voting: All Yea.

Fiscal Officer, Lana Burry, stated Solicitor, Michael Borer, had stated earlier as to retaining e-mails. According to the Public Records seminar, a policy can be established by the Council as to the retention time for transient materials, which would include e-mails. Mrs. Burry will be contacting Mr. Borer to update the Village's public policy ordinance as to this matter.

Motion was made by Mrs. Stall, seconded by Mr. Blank to excuse Mr. Hall from this meeting. Voting: All Yea.

Mayor Schlumbohm proposed to the Council a program in which if someone purchases a home in Pandora, which will be their primary residence, the first three months of water/sewer charges would be abated. This program would begin on June 1, 2010 and expire on June 1, 2011. A motion was made by Mr. Painter, seconded by Mrs. Stall to adopt this program of abating the first three months of water/sewer charges for home purchases as their primary residence made between June 1, 2010 and June 1, 2011. Voting: All Yea. A notice will be submitted to the area newspapers as to this program.

Mayor Schlumbohm also presented to the Council a sidewalk program in which the Village would pay for either installing new sidewalks or replacing deteriorated sidewalks at no cost to the village residents. Discussion was had as to specifying a dollar amount for the year to do a portion of the town at a time. This matter was tabled for further discussion at a later time.

Mayor Schlumbohm stated he has leased with an option to purchase the former Sommers Flooring building and annex building. His business name will be Pandora Flooring and Supply, LLC. He plans on being open on a limited basis sometime in July and possibly an open house in August.

Motion was made by Mr. Painter, seconded by Mr. Vance to move into Executive Session to discuss Personnel-wages. Voting: All Yea. (Time:8:40 PM) Motion was made by Mr. Fricke, seconded by Mr. Painter move from Executive Session to Regular Session. Voting: All Yea.(Time: 9:55 PM)

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Painter, seconded by Mr. Vance. Voting: All Yea.

SIGNED: _____ SIGNED: _____
Mayor Fiscal Officer