

RECORD OF PROCEEDINGS

Minutes of _____

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held _____

Thursday, March 14, 2024

The Pandora Village Council met in Regular Session on Thursday, March 14, 2024, at 7:00 PM at the Municipal Building, with Mayor, Jeremy Liechty, presiding. (Note: Regular Session from March 12, 2024 was rescheduled to March 14, 2024 due to the lack of a quorum on March 12th)

Members Present: Burkholder, Eisenbach, Braidic, Gray
Members Absent: Dettrow, Fricke

Also in attendance: Chief, Scott Stant/Fiscal Officer, Kimberly Reese

Guest Present: Nancy Hovest

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Gray, seconded by Mr. Eisenbach, to approve the February 27, 2024 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the bills as presented; non-payroll of \$104,639.39 and payroll of \$17,974,66 for a total of \$122,614.05. Voting: All Yea.

Motion was made by Mr. Eisenbach, seconded by Mrs. Braidic, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for February, 2024. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve the Revenue and Appropriation Summary Reports for February, 2024. Voting: All Yea.

Ordinance No. 616-2024: AN ORDINANCE ESTABLISHING AND AUTHORIZING THE POSTING OF ANY SPECIAL MEETINGS OF THE VILLAGE OF PANDORA COUNCIL BE POSTED IN A CONSPICUOUS LOCATION AT THE PANDORA VILLAGE OFFICE, WITH REASONABLE EFFORTS BEING MADE TO POST SAID SPECIAL MEETING NOTICE AT THE PANDORA LIBRARY, THE PANDORA LUNCH BOX, THE PANDORA POST OFFICE, AND THE FIRST NATIONAL BANK OF PANDORA, AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO SAID MEETING BEING HELD. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to adopt Ordinance No. 616-2024 as read for its third and final reading. Voting: All Yea.

Water Tower Replacement Project: Council reviewed the Contractor's Application for Payment No.7, in the amount of \$321,602.10. Motion was made by Mr. Burkholder, seconded by Mr. Gray, to approve payment of said application. Voting: All Yea.

Council approved three Agricultural District Renewal Applications;

- Daryl/Margaret/Dale Bridenbaugh, Parcel 49-086000.0000
- John/Tamara Diller, Parcel 49-062221.0000
- Mark/Keith Hempfling, Parcels 49-064151.0000 and 49-064159.0000

These applications will be forwarded to the Putnam County Auditor for further approval.

Fiscal Officer, Kimberly Reese, presented the following report: (1) The Archer Company has been retained to conduct a Salary Study for the village at a cost of \$5,000. A TEAMS meeting was held yesterday to review the process and expectations. Those attending the meeting were Kimberly Reese, Rick Morrison, and for part of the meeting, Rick Fricke. (2) A resident has asked if shipping containers are allowed within the village to be used as a shed/workshop. It was the consensus of Council to have Village Solicitor, Scott Basinger, look into this. (3) Village Administrator, Rick Morrison, has placed a help wanted ad in the Putnam County Sentinel for a full time maintenance position. This ad will run March 20th and March 27th.

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Councilman, Tim Gray, informed Council that the play structure has been reopened now that the critical repairs have been completed. There is still some painting and other repairs/maintenance that need to be done as well as getting new pea gravel for the base. There are several volunteers that have offered to help out with said items.

Councilman, Paul Burkholder, informed Council that he had spoke with John Lee regarding the proposed concession stand/restroom facility at the baseball/softball field that the P-G Athletic Boosters presented to Council on February 27, 2024. Mr. Burkholder and Mr. Lee want the restrooms to be opened more hours during the day, not just during school functions. Mr. Burkholder stated that he would like to continue discussions on this topic.

Mayor Liechty provided updates on the Arthur-Lugibihl Community Center: (1) Central air has now been installed in the community room. (2) The foundation is looking into sound proofing the gym. (3) They will be painting the weight room soon and fixing tiles. (4) The school/boosters will be putting in new weight equipment.

With no further business to discuss, the meeting was adjourned upon a motion by Mrs. Braidic, seconded by Mr. Gray. Voting: All Yea.

SIGNED:



Mayor

SIGNED:



Fiscal Officer