

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Tuesday, January 9, 2024

The Pandora Village Council met in Regular Session on Tuesday, January 9, 2024, at 7:00 PM at the Arthur-Lugibihl Community Center, with Mayor, Jeremy Liechty, presiding.

Members Present: Burkholder, Eisenbach, Dettrow, Fricke, Braidic, Gray
Members Absent: None

Also in attendance: Chief, Scott Stant/Village Administrator, Rick Morrison/Fiscal Officer, Kimberly Reese/ Solicitor, Scott Basinger.

The meeting was opened with the Pledge of Allegiance.

Solicitor, Scott Basinger, presided over the Oath of Office to incumbent Mayor, Jeremy Liechty, incumbent Council Member, Diana Braidic, and newly elected Council Member, Tim Gray to four-year terms.

Motion was made by Ms. Dettrow, seconded by Mr. Burkholder, to nominate Mr. Fricke as Council President. Motion was made by Mr. Burkholder, seconded by Mrs. Braidic, for nominations to cease. Voting: Burkholder-Yea; Eisenbach-Yea; Dettrow-Yea; Fricke-Abstain; Braidic-Yea; Gray-Yea. Mr. Fricke elected Council President for 2024.

Motion was made by Ms. Dettrow, seconded by Mrs. Braidic, to approve the December 12, 2023 minutes. Voting: Burkholder-Yea; Eisenbach-Yea; Dettrow-Yea; Fricke-Yea; Braidic-Yea; Gray-Abstain.

Mr. Keith Sommer was present to provide historical information to Council regarding the date that the Village of Pandora was established, as that date will be placed on the new water tower.

There were approximately 60 guests in attendance at the meeting regarding the announcement by Mennonite Home Communities of Ohio (MHCO) that the Hilty Preschool and Child Care Center located in Pandora would be closing at the end of the month. Mayor Liechty informed the group that the village has been working with both MHCO and U.S. Department of Housing and Urban Development (HUD) since the Hilty Home Assisted Living and Nursing Home closed at the end of 2022 to try to get the building occupied. The building is currently owned by HUD with a \$3.2 million dollar lien on it. The village has also been working with State Legislators regarding the possibility of a veteran's home being established.

Mayor Liechty opened the floor to allow guests to ask questions and express their concerns. The majority of guests present were parents of children who currently attend the preschool/child care center. They are very concerned for their families, children, and the viability of Pandora without a preschool/child care center. MHCO provided a listing of area centers to parents to try to assist in finding an alternative for their children however the majority of these centers were located in Lima and Findlay and many area centers currently have a waiting list. Many parents expressed the high quality teachers and environment that is currently being provided and they don't want to lose that. Mayor Liechty and Council also discussed with the group that other building options for child care in Pandora have been considered however licensing and state building requirements/codes would not have been met.

Mayor Liechty informed the group that the village is currently working with the Putnam County Commissioners and Putnam County CIC to explore all options available. The village will do all it can to keep the preschool/child care center open. MHCO has been contacted by the village to ask that the center stay open through the first quarter of 2024 as we continue to work on a solution.

Motion was made by Mr. Burkholder, seconded by Mr. Fricke, to approve the bills as presented; 12/9/23-12/31/23 Total non-payroll of \$18,104.53 and payroll of \$10,008.35 for a total of \$28,112.88. Bills 1/1/24-1/5/24 Total non-payroll \$7,994.45 and payroll of \$19,961.19 for a total of \$27,955.64. Voting: All Yea.

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Motion was made by Mr. Eisenbach, seconded by Ms. Dettrow, to approve the Fund Summary, Bank Reconciliation and Bank Balance Reports for December, 2023. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the Revenue and Appropriation Summary Reports for December, 2023. Voting: All Yea.

Volunteer Fire Department expenses were reviewed from July 1, 2023-December 31, 2023 and a June 1, 2023 training expense. The village's share of these expenses is \$10,837.40. Motion was made by Mr. Burkholder, seconded Ms. Dettrow, to approve said expenses. Voting: All Yea.

Ordinance No. 613-2023: AN ORDINANCE BANNING ALL FUTURE SALE AND OR DISTRIBUTION OF NEW CEMETERY PLOTS IN THE PANDORA VILLAGE CEMETERY. Motion was made by Mr. Fricke, seconded by Mrs. Braidic, to adopt Ordinance No. 613-2023 as read for its third and final reading. Voting: All Yea.

Resolution No. 2024-726: A RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE PARK FUND. Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to adopt Resolution No. 2024-726 as read. Voting: All Yea.

Water Tower Replacement Project: Council reviewed the Contractor's Application for Payment No.5, in the amount of \$500,131.11. Motion was made by Mr. Burkholder, seconded by Ms. Dettrow, to approve payment of said application. Voting: All Yea.

Motion was made by Mrs. Braidic, seconded by Ms. Dettrow, to approve the current credit card statement in the amount of \$34.24. Voting: All Yea.

Fiscal Officer, Kimberly Reese, presented to Council for review, a chart of current water and sewer rates and the new rates that reflect the annual 1.5% increase to water and .75% increase to sewer rates effective with the January, 2024 billing (SEE ATTACHED). Mr. Burkholder made a motion to suspend the increase in 2024, which the Ordinance allows for if it is determined that there is a significant surplus, seconded by Mr. Fricke. Voting: Burkholder-Yea; Eisenbach-Nay; Dettrow-Nay; Fricke-Yea; Braidic-Nay; Gray-Nay. Motion was made by Mr. Gray, seconded by Ms. Dettrow, to proceed with the annual increase effective with the January, 2024 billing. Voting: Burkholder-Nay; Eisenbach-Yea; Dettrow-Yea; Fricke-Yea; Braidic-Yea; Gray-Yea.

Village Administrator, Rick Morrison, presented the following report: (1) There will be a large bill coming from Bell Auto, approximately \$2,300 for major repairs that were done in house on the 2005 Chevy. (2) Currently working on year-end reports and permits. (3) The new salt spreader was used for the first time.

Motion was made by Mr. Burkholder, seconded by Mr. Gray, to contribute \$2,000 to each full time employee's HSA account for 2024. Voting: All Yea.

Chief Stant informed Council that he is looking into a grant to replace the 2015 cruiser.

Motion was made by Mr. Fricke, seconded by Mr. Burkholder, to move into Executive Session to discuss the sale and/or purchase of real estate. Voting: All Yea. (9:05 PM) Motion was made by Mr. Burkholder, seconded by Mr. Gray, to move from Executive Session to Regular Session. Voting: All Yea. (10:34 PM)

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With no further business to discuss, the meeting was adjourned upon a motion by Mr. Burkholder, seconded by Mrs. Braidic. Voting: All Yea.

SIGNED:  Mayor

SIGNED:  Fiscal Officer

* Correction - It was learned after the meeting that the Hilly Home building is currently owned by Mennonite Home Communities of Ohio with a lien through HUD.

**Annual Rate Increases
Water-1.5% , Sewer-.75%**

2023	WATER RATES	EFFECTIVE 1/2023 BILLING
	INSIDE CORP LIMITS	OUTSIDE CORP LIMITS
Base Rate	\$19.10 per month	\$38.21 per month
First 50,000 gals/mo	\$8.76 per 1,000 gals or part thereof	\$11.68 per 1,000 gals or part thereof
Next 50,000 gals/mo	\$5.26 per 1,000 gals or part thereof	\$5.26 per 1,000 gals or part thereof
All over 100,000 gals/mo	\$2.64 per 1,000 gals or part thereof	\$2.64 per 1,000 gals or part thereof
2023	SEWER RATES	EFFECTIVE 1/2023 BILLING
Base Rate	\$15.98 per month	
First 10,000 gals of water used per mo	\$6.70 per 1,000 gals	
All over 10,000 gals of water used per mo	\$4.45 per 1,000 gals	
Unmetered water users per mo	\$46.37	
2024	WATER RATES	EFFECTIVE 1/2024 BILLING
	INSIDE CORP LIMITS	OUTSIDE CORP LIMITS
Base Rate	\$19.39 per month	\$38.78 per month
First 50,000 gals/mo	\$8.89 per 1,000 gals or part thereof	\$11.86 per 1,000 gals or part thereof
Next 50,000 gals/mo	\$5.34 per 1,000 gals or part thereof	\$5.34 per 1,000 gals or part thereof
All over 100,000 gals/mo	\$2.68 per 1,000 gals or part thereof	\$2.68 per 1,000 gals or part thereof
2024	SEWER RATES	EFFECTIVE 1/2024 BILLING
Base Rate	\$16.10 per month	
First 10,000 gals of water used per mo	\$6.75 per 1,000 gals	
All over 10,000 gals of water used per mo	\$4.48 per 1,000 gals	
Unmetered water users per mo	\$46.72	