

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Tuesday, October 27, 2020

The Pandora Village Council met in Regular Session on Tuesday, October 27, 2020 at 7:00 PM at the Municipal Building with Council President, Rick Fricke, presiding.

Members Present: Burkholder, Gray, Eisenbach, Fricke, Braidic, Tadena
Members Absent: None

The meeting was opened with the Pledge of Allegiance.

Motion was made by Mr. Tadena, seconded by Mr. Eisenbach, to approve the October 13, 2020 minutes. Voting: All Yea.

Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the bills as presented; total non-payroll of \$4,222.95 and payroll of \$13,180.88 for a total of \$17,403.83. Voting: All Yea.

ORDINANCE NO. 597-2020: APPROVAL AND GRANTING CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN, AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to place Ordinance No. 597-2020 on its second reading. Voting: All Yea.

ORDINANCE NO. 598-2020: AGREEMENT BETWEEN THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF PANDORA, OHIO FOR THE REMOVAL AND CONTROL OF SNOW AND ICE. Motion was made by Mrs. Braidic, seconded by Mr. Gray, to place Ordinance No. 598-2020 on its second reading. Voting: Burkholder-Nay; Eisenbach-Aye; Gray-Aye; Fricke-Aye; Braidic-Aye; Tadena-Aye.

Council reviewed the Final Pay Application from Peterson Construction Company for the Lift Station Replacement Project in the amount of 10,196.04. Due to grass seeding and ground leveling not being completed yet to the village's satisfaction the application approval was tabled until the next meeting.

Motion was made by Mr. Tadena, seconded by Mr. Burkholder, to approve the current credit card statement in the amount of \$62.48. Voting: All Yea.

Council conducted the quarterly review of Procurement and Credit Card accounts currently held by the Village as well as the listing of employees that have issued cards on these accounts. Council President, Rick Fricke, signed off on the Procurement Card account and due to Mayor Liechty's absence, the sign off on the Credit Card account will be done at a later date.

Fiscal Officer, Kimberly Reese, presented to Council an amendment to the 2020 Appropriation Resolution, reallocating \$1,000.00 in the General Fund. Motion was made by Mr. Burkholder, seconded by Mr. Eisenbach, to approve the amendment as presented. Voting: All Yea.

Council reviewed the Water Forgiveness Request Form which listed one resident requesting a one-time calendar year forgiveness on their October bill due to an undetected water leak. Motion was made by Mr. Gray, seconded by Mr. Tadena, to approve said request. Voting: All Yea.

Village Administrator, Rick Morrison, reported on the following: 1) Global Electric has finished the work that the village approved many months ago. This work included installation of a new high service pump,

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rebuilding motor and installing VFD drive control on pump #1. After talking with Global Electric and AEP we will be monitoring high service pump #1 for a few months to determine if there is a reduction in electric usage. This will help to determine if by investing in all VFD drive controls we could save money on electric bills. Global Electric also checked out the air compressors for the bubbler system and noticed some repairs that needed to be done on one of the units. Said repairs were then done. 2) Putnam County CIC sent out an email notifying all villages of a \$10,000 Small Business Grant being made available through the state. Mr. Morrison forwarded this email to the Pandora Chamber secretary so that this information could be sent out to all chamber members. 3) Met with Mr. Scott Strahley regarding the Asset Management Plan and Contingency Plan that he was contracted with to complete two years ago. He provided copies of the Asset Management Plan, which needs some corrections, as well as the corrected Contingency Plan. He will be providing to the village five copies of the corrected Contingency Plan and an electronic copy of the Asset Management Plan. 4) While attending a Ohio Rural Water Association training the instructor talked about villages setting up and assessing storm sewer fees to help with the cost of storm water infrastructure. This set fee could be added to the monthly water/sewer bill. 5) The village received a list of locate tickets called in by Ward Construction which means that they should be starting street repairs soon.

Chief Stant informed Council that a call was received regarding if Trick or Treat could be changed to a different day as the weather was not sounding good for October 29th. Council discussed and looked at the weather forecast but due to the difficulty in being able to notify all residents of a change, decided to leave the date as previously established.

With no further business to discuss, the meeting was adjourned upon a motion by Mr. Tadena, seconded by Mr. Gray. Voting: All Yea.

SIGNED: [Signature] Mayor

SIGNED: [Signature] Fiscal Officer

The Records Commission Committee met following the Council meeting. Present: Kimberly Reese-Secretary, Rick Fricke, Rick Morrison, Scott Basinger. Absent: Jeremy Liechty-Chairman.

Committee discussed records retention and disposal schedules, also discussed regulations regarding Executive Sessions of Council and Public Records request.

The September 3, 2020 Public Records training at the Putnam County Educational Service Center was cancelled due to COVID-19. There are four Council members that are required to take this training before year end 2021. All Council members will be provided with training opportunities for next year if available as well as information for online training.

With no other business to discuss, the meeting was adjourned upon a motion by Rick Fricke, seconded by Rick Morrison.

SIGNED: [Signature] Jeremy Liechty, Chairman

SIGNED: [Signature] Kimberly D. Reese, Secretary